



**ACME TOWNSHIP BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, April 4, 2017, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:00 p.m**

**Members present:** J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, J. Zollinger  
**Members excused:** D. White  
**Staff present:** N. Edwardson, Recording Secretary

**A. LIMITED PUBLIC COMMENT:**

J. Heffner, 4050 Bayberry Lane, stated at a past Parks & Trails committee meeting he seconded a motion to close the Bunker Hill boat launch. He had further discussion with the Tart Trails and learned that it would be 3-5 years before the trail would go through. He would like to take the position of supporting keeping the boat launch opened.

B.Terhune, 4212 Circle View Dr, provided a letter stating his opposition to the proposed closing of the Bunker Hill boat launch. Letter is attached to the minutes.

Randy Rhoads, a Acme Township business owner in Kirkland Court and a resident of Elk Rapids, strongly encouraged the Board to not close the launch. With his business so close he can fish early in the morning and again at night.

D. Hoxsie, 6259 M 72 E favored what the men before had said. He encouraged the Board to not close the launch.

**Public Comment closed at 7:12 pm**

**B. APPROVAL OF AGENDA:**

Zollinger requested New Business #6 Expanded responsibilities for Deputy Treasurer/extra duties be removed, Supervisor Appointments added to New Business #7, LaPointe's email of 03/30/17 under correspondence. Aukerman would like to add under Old Business # 3 Sayler Park boat launch update.

**Motion by Nelson, seconded by Scott to approve the agenda with the following changes to New Business #6 Expanded responsibilities for Deputy Treasurer/extra duties be removed, Supervisor Appointments added to New Business #7, LaPointe's email of 03/30/17 under correspondence and add under Old Business # 3 Sayler Park boat launch update. Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES: 03/07/17**

Dye had two corrections to make to the minutes, under New Business 1. Resolutions (c) Acme 457 savings account amend contribution allocation date. This should read Amend Acme 457 retirement contribution allocation date. The motion under Old Business 1. Gilroy park motion stated "pursue" This should be corrected to say a letter to inquire about obtaining Gilroy park from MDOT.

**Motion by Jenema, seconded by Aukerman to approve the 03/07/17 Board minutes with the two corrections to New and Old Business. Motion carried unanimously**

**D. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**E. REPORTS:**

**1. Clerk – Dye**

Dye and Deputy Cristy recently attended Michigan Association of Municipals Clerks institute. This is a three

year program. Dye has obtained MAMC certification and Cristy has two more years to go. This is a great educational program for skills required in the Clerk's office. Dye also reminded Board members of the MTA conference in Lansing center April 10-14, 2017.

**2. Parks- Zollinger**

Zollinger commented that Gary LaMont our seasonal parks worker will start working April 10<sup>th</sup>. Our focus will be working on the parking lot late Summer early Fall as part of Phase II.

**3. Legal Counsel – No report**

**4. Sheriff - Potter**

Potter recently been on vacation. He did not have a update report from the County.

Matt McKinley, East Bay Township's community police officer gave a presentation on the "Speed Sign" that Acme Township has been looking into. East Bay has one. Discussion followed.

**5. County - Received and filed**

**6. Roads – No report**

**7. Farmland - No report**

**F. SPECIAL PRESENTATIONS/DISCUSSIONS: None**

**G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

**a. Treasurer's Report**

**b. Clerks Revenue/Expenditure Report and Balance Sheet**

**c. Draft unapproved meeting minutes**

**1. Planning Commission 03/13/17**

**2. APPROVAL:**

**a. Accounts Payable Prepaid of \$ 61,456.34 and Current to be approved of \$ 72,522.92  
(Recommend approval: Cathy Dye, Clerk)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

Jenema requested the Planning Commission minutes of 3/13/17 be removed.

**Motion by Scott, seconded by Dye to approve the consent calendar with the removal of the Planning Commission 3/13/17 minutes. Motion carried by unanimous roll call vote.**

Jenema referred to Old Business #1 Kelly Planned Development/Pre-application submission and review in the Planning Commission minutes. Trustee, White, indicated that the township has not wished to get into the "water business". Jenema and Aukerman believes the times have changed and water needs to be addressed. Discussion followed. Zollinger will put a memo together to review options and various costs.

**Motion by Jenema, seconded by Scott to approve the Planning Commission meeting minutes of 3/13/17 as presented. Motion carried unanimously.**

**I. CORRESPONDENCE:**

**1. Email dated 03/30/17 from G. LaPointe, 6375 Plum Dr re: South Park boat launch**

**J. PUBLIC HEARING: None**

**K. NEW BUSINESS:**

**1. Annual road brine agreement with GTCRC**

The Board of County Road commissioners' policy is to provide a 25% match for brine application on county maintained gravel roads with the Township paying 75%.

**Motion by Jenema, seconded by Scott to approve the Annual Brining agreement as presented with two applications of brine for some Township roads. Motion carried by unanimous roll call**

vote.

**2. 2017-18 Budget cycle start**

Zollinger mentioned General Fund 101 review flat in 2017-2018 Budget year, Fund 750 maintenance and parks with contracting we will see savings of about \$37,500 per year. Sewer fund new bypass to cost about \$1,300,000 to be split between Acme and East Bay. Fund balance in sewer is \$2,596,029.

**3. Parks maintenance-Mowing/Snow removal/Summer park help**

Zollinger stated that four bids were received for the 2017 Mowing/Snow removal. ESCH Lawn Maintenance was the lowest bidder at \$11,105.00. Discussion followed.

**Motion by Scott, seconded by Aukerman, to approve ESCH Lawn Maintenance for the 2017 Mowing/Snow removal with a three year contract with performance clause. Motion carried by unanimous roll call vote.**

The Parks and Cemetery committee recommended a raise for the Summer maintenance person from \$12.00 to \$15.00.

**Motion by Nelson, seconded by Dye, to approve an increase of \$12.00 to \$15.00 for the Summer Maintenance person. Motion carried by unanimous roll call vote.**

**4. Resolution – Annual Brush pass process for Acme Township residents**

In a Board discussion residents will be allowed two passes per property owner annually. Township will provide for in the budget process a fund allocation of \$600.00 annually to cover this program and will continue this program in succeeding year's or until this resolution is changed by board action.

**Motion by Jenema, seconded by Scott, to approve Resolution R-2017-11 supporting a "No Charge Waste Pass" for Acme Township residents for brush recycling. Motion carried by unanimous roll call vote.**

**5. Resolution – New election equipment**

**Motion by Jenema, seconded by Aukerman, to approve Resolution R-2017-12 authorizing the Acme Township Clerk to submit a grant application for new election equipment on behalf of Acme Township, Grand Traverse County. Motion carried by unanimous roll call vote.**

**6. Mobile food vending - Winter**

Winter provided a memo stating that the Board had adopted the Mobile Food Vending Ordinance at a Board meeting on August 9, 2016, an individual has approached the Township to apply for a permit so they may operate their mobile fooding unit at Shoreline Fruit, located at 10106 US-31 North. This location is zoned Agricultural (A-1). The Agricultural district was not included in the original list under Section 7, Item 1.

**Motion by Scott, seconded by Nelson to amend Acme Township police power ordinance 2016-02, Mobile Food Vending, to include the Agricultural District (A-1) as an allowable zoning district for the operation of permitted mobile food vending units under Section 7, Item 1. Motion carried unanimously.**

**7. Supervisor Appointments**

Zollinger provided a memo to recommend Rick Sayler to the Farmland committee and Dustin Smith to Parks & Trails committee.

**Motion by Jenema, seconded by Nelson to approve the recommendation of Rick Sayler to the Farmland committee and Dustin Smith to the Parks & Trails committee. Motion carried unanimously.**

**L. OLD BUSINESS:**

**1. Bayside park south discussion & decisions on possibly closing this area**

Zollinger led the discussion on the Bayside Park south to communicate the intent of possibly closing this site once the Tart Trail is constructed. The Tart Trail would be constructed on the south side of Bunker Hill across US31 and north through Bayside Park south and again the possibility that this might not be built until 2019 or later.

Installing a sign at this location informing that the Sayler Park Launch will be open May 15<sup>th</sup>. Necessary repair of concrete launch for safety hazard reasons. Update drawing for South park area with Tart Trail, include water run off storage and area for DPW needs. It was also explained that drainage issues exist and the township will work with MDOT on this.

We also need to address daily parking of non-park users. Supervisor will work with Attorney on a parking ordinance. There is only about 5-6 spaces to park in for vehicles with trailers. Also discussion that if and when the Tart Trail goes through Bayside South, we need to address if parking for vehicles with and without boats together in a safe manner along with the design of the TART trail.

Letter to MDOT about Gilroy Rest Area possibly becoming Acme Park has been sent. This was discussed at previous meeting

**Motion by Nelson, seconded by Scott to keep Bunker Hill boat launch open at this time. Motion failed by a roll call vote of 3 (Dye, Nelson, Scott) in favor and 3 (Aukerman, Jenema, Zollinger) opposing. (Motion failed)**

Second motion made

**Motion by Aukerman, Seconded by Nelson that Bunker Hill launch remain open at this time for small watercraft only. Motion carried by unanimous roll call vote.**

**2. Grand Traverse Regional Community Foundation update of funds received**

Aukerman reported that the Community Foundation Acme Shoreline Park Endowment fund is now giving annual grants; deferring receipt of a grant award to a future year is no longer allowed

**3. Sayler Park boat launch update**

Aukerman re-confirmed Board consensus reached at March 7 meeting:

\$20 Resident Annual Pass

\$40 Non-resident Annual Pass

Annual passes to be sold at Township hall.

\$5 launch fee with day pass for those without annual pass. All will receive hangtags to place on rearview mirror as proof of payment.

Ribbon-cutting ceremony at site will be Monday, May 15, 2:00 pm

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

J. Heffner, 4050 Bayberry Ln thanked the Board for the good discussion and the action taken on the Bunker Hill boat launch.

**ADJOURN AT 9:35 pm**



**ACME TOWNSHIP REGULAR BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, April 4, 2017, 7:00 p.m.**

**GENERAL TOWNSHIP MEETING POLICIES**

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE  
ROLL CALL**

**A. LIMITED PUBLIC COMMENT:**

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

**B. APPROVAL OF AGENDA:**

**C. APPROVAL OF BOARD MINUTES: 3/7/17**

**D. INQUIRY AS TO CONFLICTS OF INTEREST:**

**E. REPORTS**

- a. Clerk - Dye**
- b. Parks –**
- c, Legal Counsel – J. Jocks**
- d. Sheriff – Brian Potter**
- e. County -Carol Crawford**
- f. Roads –Jason Gillman**
- g. Farmland**

**F. SPECIAL PRESENTATIONS:**

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. Treasurer's Report**
- b Clerk's Revenue/Expenditure Report and Balance sheet**
- c. Draft Unapproved meeting minutes**
  - 1. Planning Commission 03/13/17**

**2. APPROVAL:**

- 1. Accounts Payable Prepaid of \$61,456.34 and Current to be approved of \$ 72,522.92 (Recommend approval: Clerk, C. Dye)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

- 1. \_\_\_\_\_**
- 2. \_\_\_\_\_**
- 3. \_\_\_\_\_**

**I. CORRESPONDENCE:**

**J. PUBLIC HEARING:**

**K. NEW BUSINESS:**

1. Annual Road Brine agreement with GTCRC-Supervisor
2. 2017-18 budget cycle started
3. Parks maintenance- Mowing/Snow removal /Summer Park help
4. Resolution- Annual Brush Pass process for Acme Township Citizens
5. Resolution New Election equipment
6. Expanded Responsibilities For Deputy Treasurer-Extra duties
7. Mobil Food vending

**L. OLD BUSINESS:**

1. Bayside park south discussion & decision on closing this area.
2. Grand Traverse Regional Community Foundation-UP of funds received

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN**



Brian Terhune, LLC  
4212 Circle View Dr.  
Williamsburg, MI 49690  
231-938-9607

To whom it May Concern,

I would like to state my opposition to the proposed closing of the Bunker Hill boat launch. This boat launch has been open for many years to small water craft (12' to 16'), and is used almost daily during the summer season. It provides quick access to waters at the south end of East Grand Traverse Bay, and quick exit from the water should storms and high waves suddenly develop. The next closest launches are located on Center Road and at Sayler Park (Deep Water Point Road is currently heavy silted in). Travel on these launches by small craft takes 15 to 30 minutes one way depending on the boat and the conditions.

In addition this launch is shared with the Department of Water for a lift station. I would assume the lift station will remain in this location, and so will the need for a parking lot to accommodate service vehicles. While I am not petitioning for any sort of funding for this launch, maintenance of the parking lot to control of water runoff (through grading and gravel amendment) may be required regardless of the site's use, and access to the area will be necessary as long as the lift station remains at the site. Since this is the case, why is it necessary to remove the launch. It has been a very minor (if any) financial burden to date.

Leaving the launch open the small water craft creates more recreational benefits, and the boating community would financially support improvements to this launch, i.e. parking signs, parking curbs (treated or concrete), grading, and concrete planks for launch. These costs are not substantial (six - eight parking signs and posts \$300 - \$400, grading \$3500, and nine concrete dock planks about \$450 each with delivery); some items are necessary regardless of the site's use. This launch is an asset to both residents and tourists, and it is much more costly to replace it with anything comparable in size.

Sincerely,

Brian T. Terhune



**ACME TOWNSHIP BOARD MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
Tuesday, March 7, 2017, 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:03 p.m**

**Members present:** J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, J. Zollinger  
**Members excused:** D. White  
**Staff present:** N. Edwardson, Recording Secretary

**A. LIMITED PUBLIC COMMENT: None**

**B. APPROVAL OF AGENDA:**

Zollinger would like to add under reports # 9 "Sewer".

**Motion by Scott, seconded by Jenema to approve the agenda with the addition of # 9 Reports-Sewer.  
Motion carried unanimously.**

**C. APPROVAL OF BOARD MINUTES: 02/07/17**

**Motion by Dye, seconded by Nelson to approve the 02/07/17 minutes as presented. Motion carried unanimously**

**D. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**E. REPORTS:**

**1. BATA – Eric Lingour**

On May 2, 2017, Grand Traverse and Leelanau county residents will vote on a ballot proposal to levy .5 mill to provide BATA local funding. BATA has had no millage increase in 14 years.

**2. Clerk – Dye**

Dye talked about new election equipment for 2018. There will be funding available.

**3. Parks-**

Zollinger stated that requests for bids for mowing/snow removal went out today to four contractors.

Aukerman gave a summary of the Community foundation's Acme Shoreline Park endowment. Acme has about \$19,208 available. Discussion followed. Aukerman will look into flexibility on leaving monies there until needed.

**4. Legal Counsel –Received and filed**

**5. Sheriff - Officer Potter commented that retail fraud and larceny is again on the rise.**

**6. County - Received and filed**

**7. Roads – Jason Gillman, newly appointed Road Commission representative for Acme Township was introduced. Gillman reported that north Baggs Rd will be repaved with Grand Traverse, Kalkaska, Clearwater and Whitewater sharing in the cost.**

**8. Farmland No report**

**9. Sewer**

Zollinger mentioned Acme needs to replace a sewer flow device with a measuring laser system. The cost would be about \$18,000.

**F. SPECIAL PRESENTATIONS/DISCUSSIONS: Grand Traverse Metro Emergency Services Authority  
2016 Annual Report. – Chief Pat Parker**

Parker introduced Asst. Chief Steve Apostol, who replaces Terry Flynn after retiring in July 2016. Parker presented the Metro annual report to the Acme Board.



- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

**1. RECEIVE AND FILE:**

- a. **Treasurer's Report**
- b. **Clerks Revenue/Expenditure Report and Balance Sheet**
- c. **Draft unapproved meeting minutes**
  - 1. **Planning Commission 02/13/17**
  - 2. **Zoning Board of Appeals 02/09/17**
  - 3. **Parks & Trails 02/17/17**
- d. **RecycleSmart newsletter February 2017**
- e. **North Flight January report**

**2. APPROVAL:**

- a. **Accounts Payable Prepaid of \$402,339.75 and Current to be approved of \$97,576.47**  
**(Recommend approval: Cathy Dye, Clerk)**

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR:**

Jenema asked the Treasurer's report to be removed as the dates were for the wrong period of time. Jenema will have the March report in the April packet.

**Motion by Scott, seconded by Dye to approve the consent calendar with the removal of the Treasurer's Report. Motion carried by unanimous roll call vote.**

**I. CORRESPONDENCE: None**

**J. PUBLIC HEARING: None**

**K. NEW BUSINESS:**

**1. Resolutions:**

- a. **Budget adjustment to Elections dept**

**Motion by Nelson, seconded by Jenema to approve Resolution R-2017-8 taking monies from 101 Attorney fees to 101 Election expenses. Motion carried by unanimous roll call vote.**

- b. **Budget adjustment, 401 fund loan payback to 101 General fund**

**Motion by Jenema, seconded by Scott, to approve Resolution R-2017-9 to repay loan for remaining funds in Sayler Park launch to General 101. Motion carried by unanimous roll call vote.**

- c. **Acme 457 savings account amend contribution allocation date – Dye**

**Motion by Scott, seconded by Nelson to approve Resolution R-2017-10 amending employer and employee contribution allocation date for Acme Township retirement plan. Motion carried unanimously.**

**2. Proclamation: April Social Responsibility month**

Board unanimously agreed to support the proclamation.

**3. Acme Township retirement plan summary, 457 B plan - Dye**

Dye presented a memo to the Board detailing the language update in the Plan Summary. The plan now allows employee contributions and is being handled through Burnham & Flower.

**4. 2017 Sewer capacity sharing agreement - Jay**

The Board of Public Works recently approved a slight modification to the Sharing Agreement allowing for annual updates through an exhibit rather than by approval of a new agreement. Board reviewed.

**Motion by Aukerman, seconded by Dye, to accept the 2017 Capacity Sharing Agreement as presented. Motion carried unanimously.**

**5. Planning zoning 18-month performance/pay recommendation for Acme Zoning Administrator.**

**Motion by Aukerman, seconded by Jenema to approve 18-month performance/pay recommendation for Shawn Winter as presented. Motion carried unanimously.**

**L. OLD BUSINESS: None**

**1. Gilroy park direction – Jenema**

Jenema asked the Board if Acme Township is still interested in obtaining. Discussion followed.

**Motion by Scott, seconded by Jenema, that Acme Township pursue obtaining Gilroy park from MDOT. Motion carried unanimously.**

**2. Sayler Park Boat launch fee options - Aukerman**

Aukerman prepared a memo regarding the Sayler Park Boat Launch proposed fee schedule for Board discussion.

**PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:**

**ADJOURN AT 9:15 pm**



## Extended Speed Summary Report

Generated by Matt Mckinley from East Bay Township

on Mar 15, 2017 at 3:18:43 PM

Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59

Dates: 2/13/2017 to 3/14/2017

*A sign of the future.*

### Overall Summary

Total Days of Data: 12

Speed Limit: 25

Average Speed: 24.51

50th Percentile Speed: 23.12

85th Percentile Speed: 30.58

Pace Speed Range: 21 to 31

Minimum Speed: 5

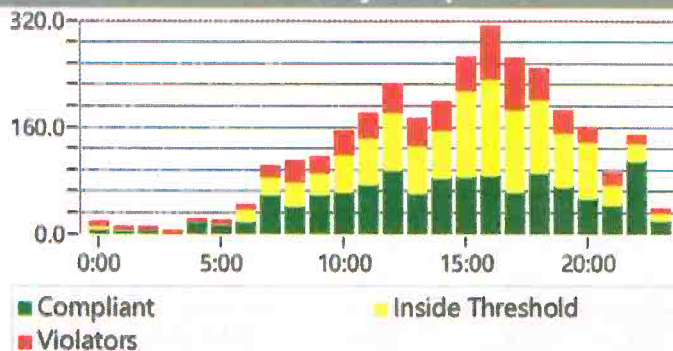
Maximum Speed: 60

Display Status: Displayed Vehicle Speeds

Average Volume per Day: 256.8

Total Volume: 3081

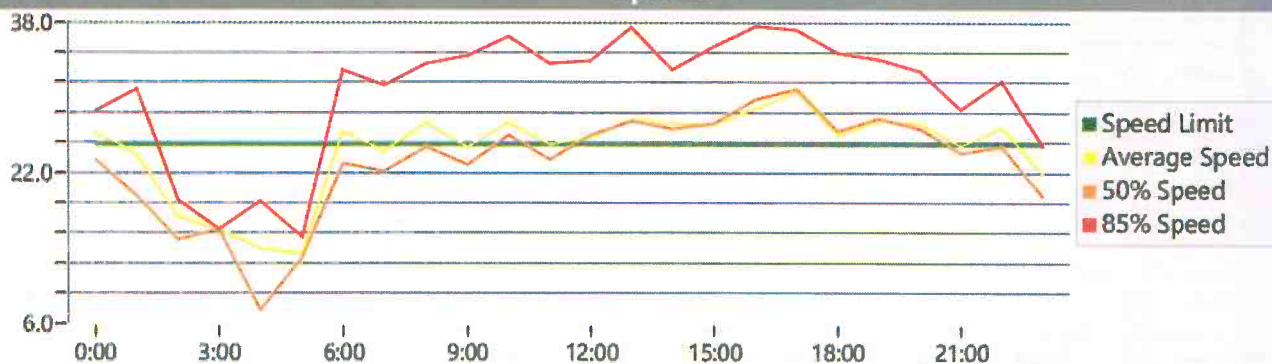
### Volumes by Compliance



### Sign Effectiveness



### Speeds





# Extended Speed Summary Report

Generated by Matt McKinley from East Bay Township  
on Mar 15, 2017 at 3:18:49 PM  
Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59  
Dates: 2/13/2017 to 3/14/2017

*A sign of the future.*

Hours	Sign Mode	Speed Limit	Total # Vehicles	Total # Violations	% Violations	Avg # Vehicles	Avg # Violations	Minimum Speed Recorded	Maximum Speed Recorded	Avg Spd	50% Spd	85% Spd	Sign Effective-ness
0:00	Speed	25	18.0	3.0	16.7 %	3.0	0.5	7.0	39.0	26.3	23.5	28.7	76.7 %
1:00	Speed	25	9.0	0.0	0.0 %	3.0	0.0	6.0	35.0	24.0	19.7	31.0	77.7 %
2:00	Speed	25	10.0	1.0	10.0 %	2.5	0.3	5.0	36.0	17.4	15.0	19.2	75.0 %
3:00	Speed	25	3.0	0.0	0.0 %	1.0	0.0	6.0	32.0	16.0	16.0	16.0	33.3 %
4:00	Speed	25	20.0	0.0	0.0 %	10.0	0.0	5.0	27.0	14.0	7.5	19.0	72.0 %
5:00	Speed	25	18.0	0.0	0.0 %	3.0	0.0	6.0	31.0	13.5	13.0	15.3	43.1 %
6:00	Speed	25	44.0	4.0	9.1 %	5.5	0.5	5.0	44.0	26.4	23.0	33.0	70.0 %
7:00	Speed	25	102.0	15.0	14.7 %	10.2	1.5	5.0	49.0	24.3	22.3	31.4	74.1 %
8:00	Speed	25	108.0	28.0	25.9 %	10.8	2.8	5.0	55.0	27.4	24.8	33.6	76.0 %
9:00	Speed	25	115.0	21.0	18.3 %	11.5	2.1	5.0	50.0	24.7	22.9	34.5	75.7 %
10:00	Speed	25	153.0	32.0	20.9 %	15.3	3.2	5.0	54.0	27.5	26.1	36.5	75.8 %
11:00	Speed	25	180.0	34.0	18.9 %	18.0	3.4	5.0	46.0	25.0	23.5	33.7	69.7 %
12:00	Speed	25	224.0	39.0	17.4 %	22.4	3.9	5.0	47.0	25.8	26.0	33.9	76.5 %
13:00	Speed	25	172.0	38.0	22.1 %	17.2	3.8	5.0	56.0	27.6	27.5	37.5	83.5 %
14:00	Speed	25	197.0	40.0	20.3 %	17.9	3.6	5.0	49.0	27.2	26.6	33.0	77.7 %
15:00	Speed	25	265.0	49.0	18.5 %	24.1	4.5	5.0	60.0	27.2	27.2	35.5	80.8 %
16:00	Speed	25	312.0	77.0	24.7 %	28.4	7.0	5.0	53.0	28.9	29.8	37.7	80.8 %
17:00	Speed	25	263.0	75.0	28.5 %	23.9	6.8	5.0	53.0	30.6	31.0	37.3	84.3 %
18:00	Speed	25	248.0	45.0	18.1 %	22.5	4.1	5.0	52.0	26.1	26.4	34.8	81.5 %
19:00	Speed	25	184.0	30.0	16.3 %	16.7	2.7	5.0	48.0	27.6	27.8	34.1	74.6 %
20:00	Speed	25	159.0	19.0	11.9 %	14.5	1.7	5.0	53.0	27.3	26.7	32.9	84.7 %
21:00	Speed	25	92.0	15.0	16.3 %	8.4	1.4	5.0	50.0	24.8	24.2	28.8	74.2 %
22:00	Speed	25	147.0	10.0	6.8 %	13.4	0.9	5.0	49.0	26.8	24.8	31.8	88.3 %
23:00	Speed	25	38.0	5.0	13.2 %	4.2	0.6	5.0	43.0	21.8	19.5	24.8	65.8 %
Total	Speed	25	3081.0	580.0	14.5 %	307.3	55.2	5.0	60.0	24.5	23.1	30.6	73.8 %

Total/Avg w/o			0.0	0.0	0.0 %	0.0	0.0	0.0	0.0	0.0	0.0	0.0 %	
Total/Avg w/			3081.0	580.0	14.5 %	307.3	55.2	5.0	60.0	24.5	23.1	30.6	73.8 %





# Compliance And Risk Report

Generated by Matt McKinley from East Bay Township  
on Mar 15, 2017 at 3:16:55 PM  
Speed Bins: Size 0, Range 1 to 100  
Time View: By Hour (Avg Volumes)  
Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59  
Dates: 2/13/2017 to 3/14/2017  
Medium Risk Threshold: Speed Limit + 10  
High Risk Threshold: Speed Limit + 20

Date/Time Range	Speed Limit	Mode	Compliant	Low Risk	Medium Risk	High Risk	Total Num Vehicles
0:00	25	Speed Display		1	1	0	3
1:00	25	Speed Display		2	0	0	3
2:00	25	Speed Display		1	0	0	3
3:00	25	Speed Display		0	0	0	1
4:00	25	Speed Display		1	0	0	10
5:00	25	Speed Display		1	0	0	3
6:00	25	Speed Display		3	1	0	6
7:00	25	Speed Display		3	1	0	10
8:00	25	Speed Display		4	2	1	11
9:00	25	Speed Display		4	2	0	12
10:00	25	Speed Display		6	3	0	15
11:00	25	Speed Display		7	3	0	18
12:00	25	Speed Display		9	4	0	22
13:00	25	Speed Display		7	3	1	17
14:00	25	Speed Display		7	4	0	18
15:00	25	Speed Display		12	4	1	24
16:00	25	Speed Display		13	6	1	28
17:00	25	Speed Display		11	6	1	24
18:00	25	Speed Display		10	3	1	23
19:00	25	Speed Display		8	2	0	17
20:00	25	Speed Display		8	1	0	14
21:00	25	Speed Display		3	1	0	8
22:00	25	Speed Display		3	1	0	13
23:00	25	Speed Display		1	1	0	4
Avg # Vehicles				5	2	0	13

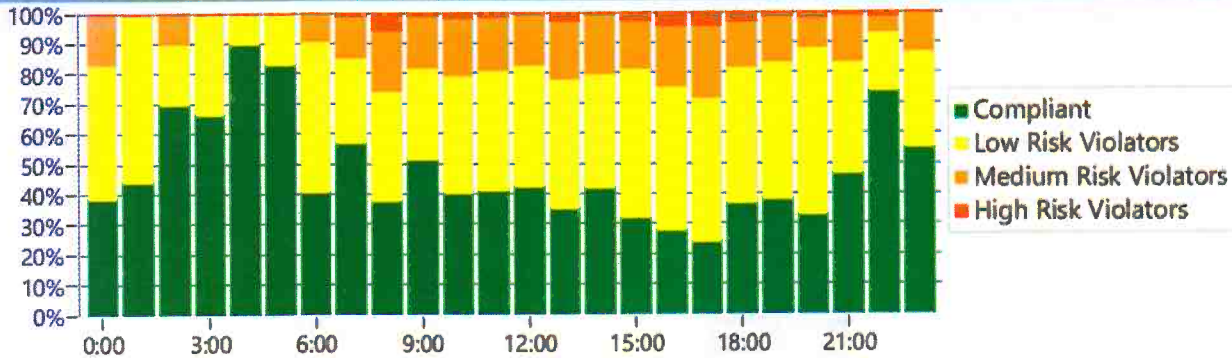


# Compliance And Risk Report

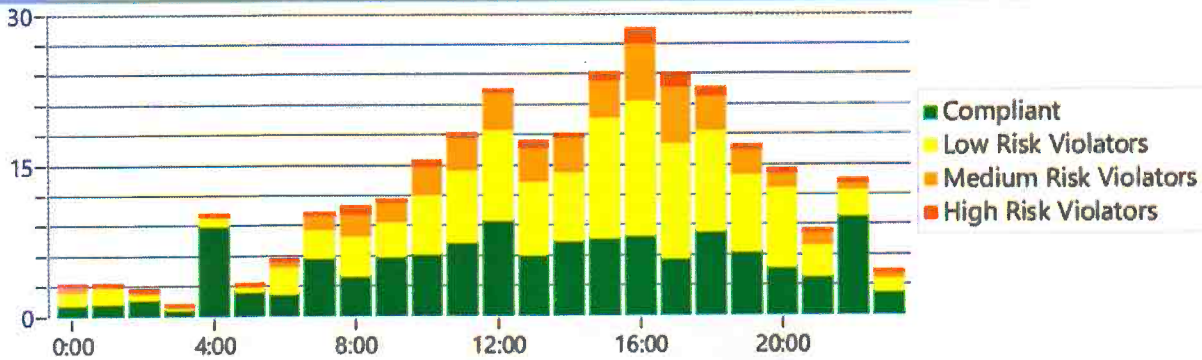
Generated by Matt McKinley from East Bay Township  
on Mar 15, 2017 at 3:16:59 PM  
Speed Bins: Size 0, Range 1 to 100  
Time View: By Hour (Avg Volumes)  
Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59  
Dates: 2/13/2017 to 3/14/2017  
Medium Risk Threshold: Speed Limit + 10  
High Risk Threshold: Speed Limit + 20

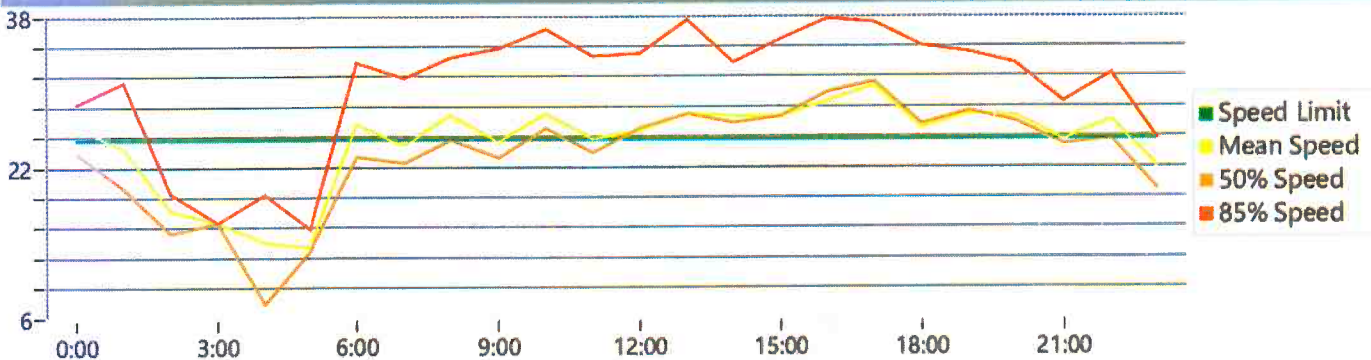
### Compliance % by Hour



### Compliance by Hour



### Speeds





## Enforcement Priorities Report

Generated by Matt McKinley from East Bay Township  
on Mar 15, 2017 at 3:17:34 PM

Speed Bins: Size 0, Range 1 to 100

Rank Results By: 50% Speed, 50% Volume

Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59

Dates: 2/13/2017 to 3/14/2017

Violation Threshold: Speed Limit + 10

#	Site	Day of Week	Time	Speed Limit	Average Speed	Average Violator Speed	85% Speed	Average # Vehicles	Average # Violators
1	3500 Wemple Road,	Wednesday	18:00 - 19:00	25	27.0	41.9	38.0	37.0	9.0
2	3500 Wemple Road,	Wednesday	16:00 - 17:00	25	26.0	42.8	41.0	36.0	8.0
3	3500 Wemple Road,	Friday	13:00 - 14:00	25	22.0	42.8	38.0	43.0	8.0
4	3500 Wemple Road,	Thursday	16:00 - 17:00	25	31.0	40.6	39.0	30.0	9.0
5	3500 Wemple Road,	Friday	16:00 - 17:00	25	26.0	42.4	37.0	32.0	7.0
6	3500 Wemple Road,	Friday	15:00 - 16:00	25	24.0	41.8	34.0	37.0	6.0
7	3500 Wemple Road,	Friday	18:00 - 19:00	25	28.0	43.7	33.0	30.0	3.0
8	3500 Wemple Road,	Thursday	18:00 - 19:00	25	30.0	39.7	37.0	24.0	6.0
9	3500 Wemple Road,	Thursday	15:00 - 16:00	25	29.0	41.0	34.0	24.0	4.0
10	3500 Wemple Road,	Friday	9:00 - 10:00	25	20.0	40.0	37.0	25.0	5.0
11	3500 Wemple Road,	Tuesday	16:00 - 17:00	25	30.0	41.7	37.5	43.0	10.0
12	3500 Wemple Road,	Wednesday	15:00 - 16:00	25	25.0	39.0	35.0	28.0	3.0
13	3500 Wemple Road,	Friday	12:00 - 13:00	25	16.0	38.0	34.0	30.0	4.0
14	3500 Wemple Road,	Saturday	12:00 - 13:00	25	19.0	37.0	33.0	45.0	5.0
15	3500 Wemple Road,	Saturday	16:00 - 17:00	25	30.0	41.7	40.5	20.0	6.5
16	3500 Wemple Road,	Friday	17:00 - 18:00	25	33.0	40.7	39.5	26.0	13.0
17	3500 Wemple Road,	Friday	7:00 - 8:00	25	13.0	38.0	28.0	30.0	1.0
18	3500 Wemple Road,	Wednesday	17:00 - 18:00	25	28.0	41.4	39.5	34.0	11.0
19	3500 Wemple Road,	Monday	17:00 - 18:00	25	30.0	41.6	36.0	25.0	4.5
20	3500 Wemple Road,	Friday	20:00 - 21:00	25	30.0	46.0	34.5	24.0	4.0
21	3500 Wemple Road,	Friday	19:00 - 20:00	25	25.0	36.0	32.0	21.0	1.0
22	3500 Wemple Road,	Friday	14:00 - 15:00	25	19.5	40.0	29.0	33.0	8.0
23	3500 Wemple Road,	Wednesday	11:00 - 12:00	25	24.0	41.8	36.0	22.0	6.0
24	3500 Wemple Road,	Sunday	12:00 - 13:00	25	29.5	39.3	33.5	21.0	3.0
25	3500 Wemple Road,	Thursday	17:00 - 18:00	25	28.0	39.6	33.5	33.0	5.0





# Speed Effectiveness Report

Generated by Matt McKinley from East Bay Township

on Mar 15, 2017 at 3:18:05 PM

Speed Bins: Size 0, Range 1 to 100

Time View: By Hour (Avg Volumes)

Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59

Dates: 2/13/2017 to 3/14/2017

Medium Risk Threshold: Speed Limit + 10

High Risk Threshold: Speed Limit + 20

Date/ Time Range	Spd Li- mit	Sign Mode	Compliant Average Final Speed	Compliant Change In Speed	Low Risk Average Final Speed	Low Risk Change In Speed	Medium Risk Average Final Speed	Medium Risk Change In	High Risk Average Final Speed	High Risk Change In Speed	% of Vehicles Slowed by
0:00	25	Speed Display	30.8	-3.8	30.4	-3.4	37.3	-3.7	0.0	0.0	80.0 %
1:00	25	Speed Display	31.5	-3.5	32.2	-6.0	0.0	0.0	0.0	0.0	77.7 %
2:00	25	Speed Display	31.4	-3.4	31.5	-6.5	36.0	-4.0	0.0	0.0	75.0 %
3:00	25	Speed Display	30.0	-3.0	32.0	-2.0	0.0	0.0	0.0	0.0	33.3 %
4:00	25	Speed Display	30.0	-3.0	27.0	-0.5	0.0	0.0	0.0	0.0	72.0 %
5:00	25	Speed Display	30.3	-3.3	29.0	-5.7	0.0	0.0	0.0	0.0	43.1 %
6:00	25	Speed Display	30.3	-3.3	30.4	-3.3	40.3	-2.8	0.0	0.0	70.0 %
7:00	25	Speed Display	31.6	-3.6	30.9	-5.2	40.3	-3.4	49.0	-2.0	74.1 %
8:00	25	Speed Display	31.6	-3.6	31.6	-3.6	39.0	-4.2	52.7	-2.7	76.0 %
9:00	25	Speed Display	32.8	-2.8	30.6	-5.9	39.5	-4.3	50.0	-1.0	75.7 %
10:00	25	Speed Display	33.0	-2.9	30.4	-5.0	39.4	-3.0	50.7	-1.0	75.8 %
11:00	25	Speed Display	33.4	-2.0	30.7	-4.1	39.4	-2.8	46.0	-3.3	69.7 %
12:00	25	Speed Display	32.6	-2.5	30.9	-5.0	38.5	-4.3	47.0	0.0	76.5 %
13:00	25	Speed Display	33.1	-2.5	30.5	-5.9	39.6	-3.2	49.4	-1.8	83.5 %
14:00	25	Speed Display	32.7	-3.7	30.8	-4.3	39.1	-4.3	49.0	-3.0	77.7 %
15:00	25	Speed Display	35.1	-2.7	29.9	-5.7	38.9	-2.7	50.1	-2.4	80.8 %
16:00	25	Speed Display	36.5	-3.9	30.2	-5.3	39.1	-3.4	49.1	-3.1	80.8 %
17:00	25	Speed Display	37.7	-4.9	30.3	-5.2	38.9	-3.7	48.3	-1.3	84.3 %
18:00	25	Speed Display	35.7	-3.8	30.2	-4.8	39.2	-3.5	48.6	-2.4	81.5 %
19:00	25	Speed Display	38.4	-3.4	29.9	-4.7	38.2	-3.6	47.7	-3.7	74.6 %
20:00	25	Speed Display	35.0	-5.1	30.4	-5.1	39.3	-4.9	50.3	-2.0	84.7 %
21:00	25	Speed Display	34.0	-2.4	30.5	-4.7	39.1	-1.7	50.0	1.0	74.2 %
22:00	25	Speed Display	33.0	-3.5	30.9	-5.7	39.3	-3.1	48.5	-3.5	88.3 %
23:00	25	Speed Display	30.8	-3.8	30.7	-7.3	39.6	-3.6	0.0	0.0	65.8 %

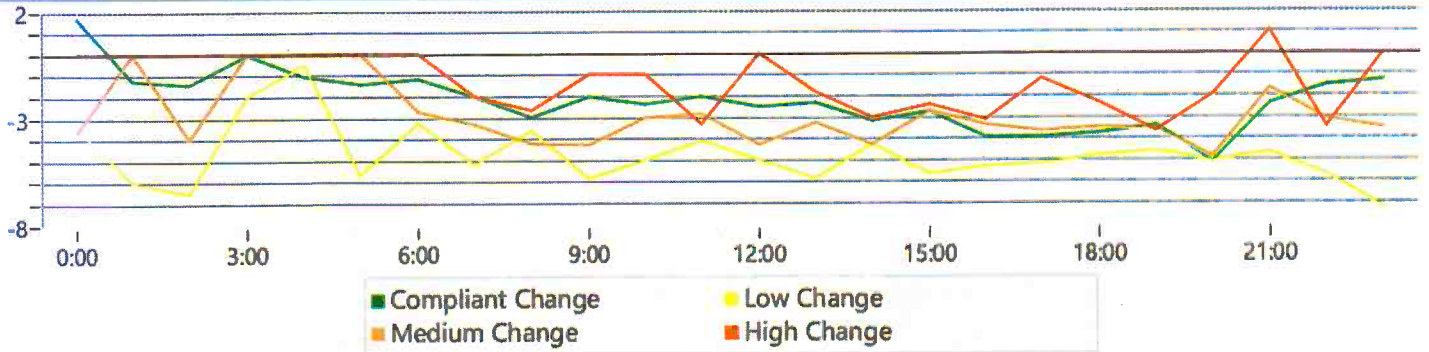


# Speed Effectiveness Report

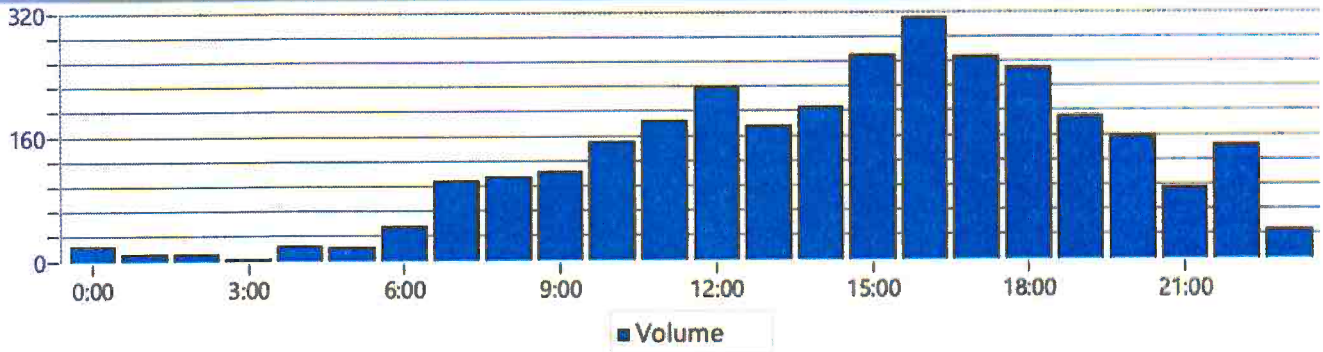
Generated by Matt Mckinley from East Bay Township  
on Mar 15, 2017 at 3:18:10 PM  
Speed Bins: Size 0, Range 1 to 100  
Time View: By Hour (Avg Volumes)  
Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59  
Dates: 2/13/2017 to 3/14/2017  
Medium Risk Threshold: Speed Limit + 10  
High Risk Threshold: Speed Limit + 20

Changes in Speed by Risk Threshold



Volume By Hour





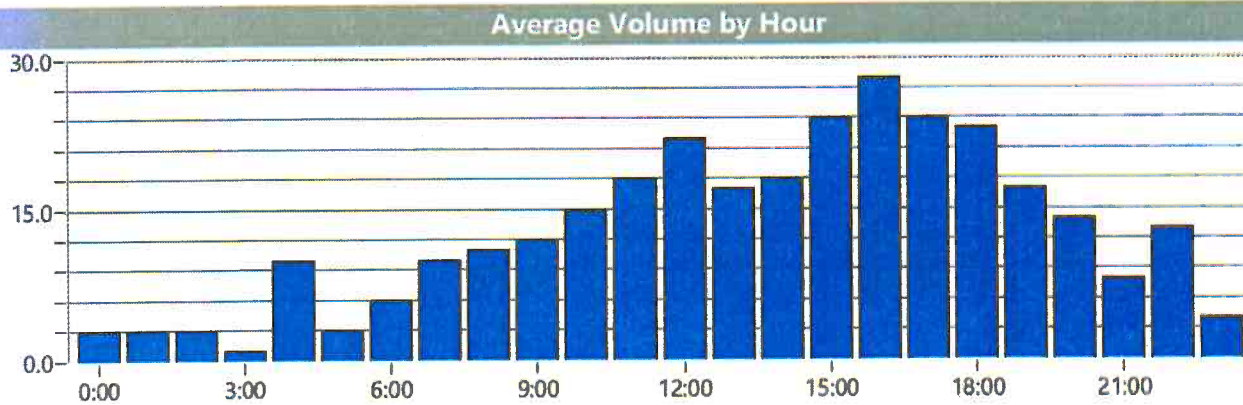
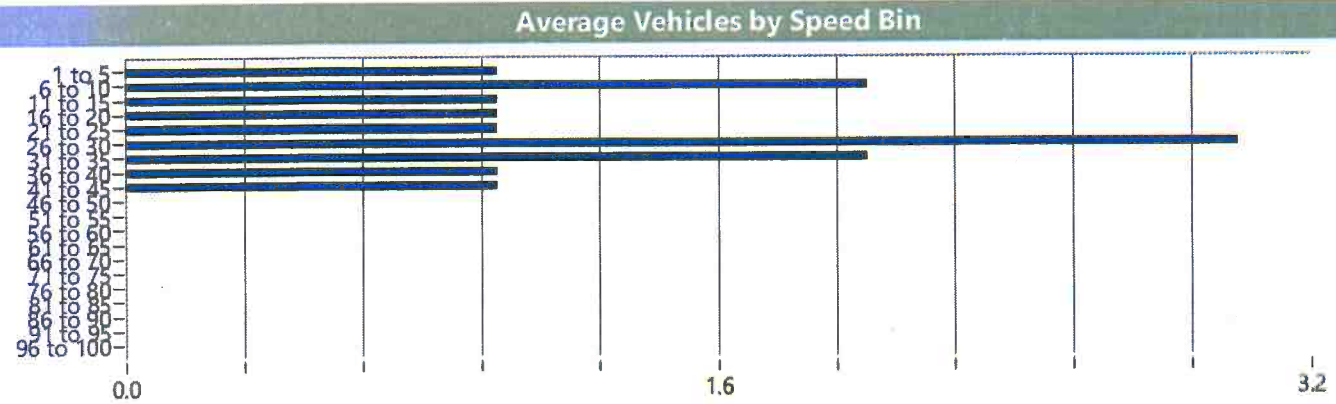




# Volume By Speed Report

Generated by Matt Mckinley from East Bay Township  
on Mar 15, 2017 at 3:19:26 PM  
Speed Bins: Size 5, Range 1 to 100  
Time View: By Hour (Avg Volumes)  
Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59  
Dates: 2/13/2017 to 3/14/2017





# Volume By Time Report

Generated by Matt McKinley from East Bay Township

on Mar 15, 2017 at 3:19:55 PM

Speed Bins: Size 0, Range 1 to 100

Time View: By Date (Total Volumes)

Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59

Dates: 2/13/2017 to 3/14/2017

*A sign of the future.*

Date	0:00	1:00	2:00	3:00	4:00	5:00	6:00	7:00	8:00	9:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total Num Vehicles
3/2/2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3/3/2017																									0
3/4/2017	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	10	15	9	21	13	15	7	9	10	121
3/5/2017	3	0	3	0	0	5	0	9	7	4	6	14	25	18	25	14	19	16	12	11	7	11	2	3	214
3/6/2017	4	0	0	1	0	0	1	6	10	10	14	18	17	20	12	20	28	36	17	23	20	11	5	1	274
3/7/2017	0	0	1	1	0	0	0	15	17	1	8	9	21	9	16	19	45	27	32	26	23	6	93	9	378
3/8/2017	1	0	0	0	0	3	1	9	6	15	19	22	19	10	11	28	36	34	37	18	18	11	2	4	304
3/9/2017	0	0	0	0	0	0	2	10	11	10	14	31	18	18	4	24	30	33	24	15	9	8	3	1	265
3/10/2017	4	3	4	1	18	3	12	30	17	25	17	19	30	43	33	37	32	26	30	21	24	19	13	3	464
3/11/2017	5	2	0	0	0	2	3	3	8	16	18	15	45	18	22	24	25	24	17	12	14	8	11	5	297
3/12/2017	0	4	2	0	0	1	2	1	9	5	12	23	17	15	7	23	11	16	6	19	2	1	5	0	181
3/13/2017	0	0	0	0	2	0	12	8	14	5	26	14	14	11	16	23	30	14	8	7	14	1	2	0	221
3/14/2017	1	0	0	0	0	4	11	11	9	24	19	15	18	10	39	43	41	28	44	19	13	9	2	2	362
Total #	18	9	10	3	20	18	44	102	108	115	153	180	224	172	197	265	312	263	248	184	159	92	147	38	3081



## Volume By Time Report

Generated by Matt Mckinley from East Bay Township

on Mar 15, 2017 at 3:19:59 PM

Speed Bins: Size 0, Range 1 to 100

Time View: By Date (Total Volumes)

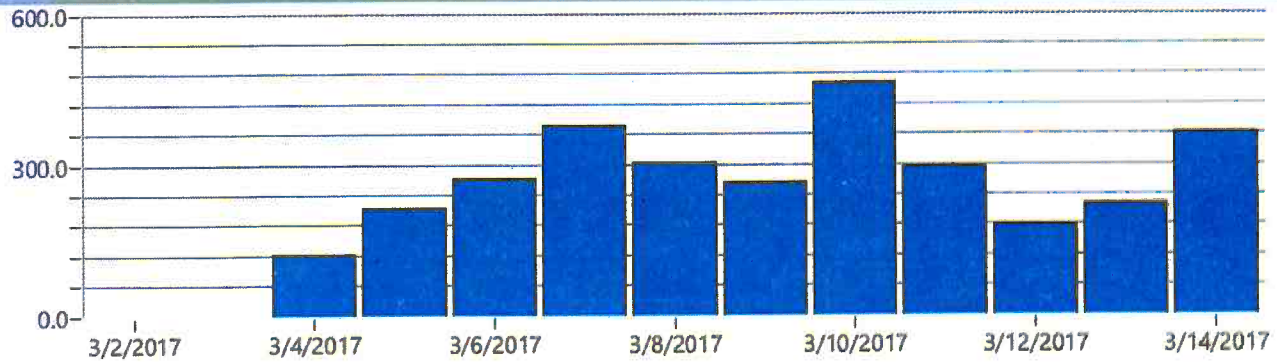
Site: 3500 Wemple Road, EB

Time of Day: 0:00 to 23:59

Dates: 2/13/2017 to 3/14/2017

*A sign of the future.*

Volume By Date





## County Staff Report March 2017

### Strategic Goals

1. Maintain financial strength and stability
2. Strengthen and expand the County's use of technology
3. Address infrastructure needs
4. Continue community engagement and access to information
5. Ensure that County is viewed as a fair and equitable employer
6. Expand the capabilities of the Board of Commissioners
7. Advance the health and quality of life of the region
8. Protect and preserve County's water resources, forests, natural areas and scenic beauty

### **Administration/Board of Commissioners/Resource Recovery/Finance/HR (1, 2, 4, 7, 8)**

- The Administrator's Office is continuing to move forward and solicit feedback from Department Directors regarding the Board's development of a draft Strategic Plan.
- We have been working to assist the Veterans Affairs Department with their reorganization, resulting from the passage of the millage. We expect these additional positions and staff promotions to be posted, per the union contract in March. Chuck Lerchen has been leading this reorganization process with assistance from Human Resources and Finance.
- The County continues its work to close the books for 2016 and to prepare for the annual financial audit.

### **Central Dispatch/911 (7)**

- No report provided.

### **Circuit Court**

- No report provided.

### **Circuit Court - Family Division**

- No report provided.

### **Commission on Aging (7)**

- The Commission on Aging will welcome a new Director during the month of March. Mary Haverty is an RN that has over 30-years of experience in the healthcare field. Ms. Haverty brings the professional knowledge and leadership that will be necessary to continue working towards moving the Commission on Aging forward.
- To assist clients and families in paying for service, the Commission on Aging is now able to accept credit cards which may be processed online at [www.gtcoa.org](http://www.gtcoa.org).

### **County Clerk (4)**

- Stats for month of February
  - New Circuit and Family Court Cases filed: 44 civil, 57 domestic, 20 felony, and 22 juvenile.
  - Two (2) jury pools sent out for Circuit Court trials.
  - Clerked two (2) trials lasting 4 days.
  - Clerked 3 County Commission meetings.
  - Vital Records filed: 134 births, 99 deaths, and 22 marriage licenses.
  - DBAs filed: 81
  - Concealed Pistol applications filed: 84
  - Concealed Pistol fingerprints done: 47
  - Concealed Pistol Licenses issued: 85
  - Notary Bonds/Applications: 15
  - Passport Photos taken: 297
  - Certified Copies: 515 customers (this could be 1 or many copies per customer)
  - Wedding Ceremonies: 8
  - Voter Registrations: 153
  
- Working with the State of Michigan Bureau of Elections to select new election equipment to be in place for the 2018 election cycle. Attended demonstrations of election equipment by the three State certified vendors. The State has appropriated funds along with Federal funds, to assist local jurisdictions with the purchase.

### **County Drain Commissioner (3,7,8)**

- No report provided.

### **District Court**

- No report provided.

### **Equalization / GIS (1, 4)**

- No report provided.

### **Facilities Management (3)**

- Facilities continues its daily work to maintain, repair, and provide preventative maintenance for the County facilities and public assets.

### **Finance (1)**

- No report provided.

### **Friend of the Court**

- No report provided.

### **Health Department (7)**

#### **ADMINISTRATION & FINANCE DIVISION**

- Annual Audit - Continuing to prepare information for the annual County audit.



- Year-End - In the process of finishing closing the 2016 calendar year for the Health Department.

### **MEDICAL EXAMINER DIVISION**

- Finalized WMED contract and budget for medical examiner services for 2017 to go to boards of Grand Traverse and Leelanau counties for approval.
- Health Officer participated in Phase II of the Medical Examiner workgroup focusing on consistency throughout the state of medical examiner programs, meeting national standards and exploring regional solutions.

### **ENVIRONMENTAL HEALTH & ANIMAL CONTROL DIVISION**

- Environmental Health
  - Processed six (6) FOIA requests during the month of February for environmental assessments of commercial properties.
  - Participated in Traverse Bay Area Hoarding Task Force meeting on February 10th
  - Tom Buss and Dan Thorell attended Northern Michigan Environmental Health Directors meeting in Gaylord, MI on February 3rd.
  - Septic and well permit activity was active during the month of February as a result of the relatively mild weather.
- Animal Control Program- Processed one (1) FOIA request during month of February regarding documentation of dog bite incident.

### **EMERGENCY MANAGEMENT & PUBLIC HEALTH PREPAREDNESS DIVISION**

- Emergency Management
  - Prepared and delivered a 30 min. presentation on festival / farmer's market safety to the MI Farmer's Market Association.
  - Began working with Michigan State Police Critical Infrastructure Protection to form a Northwest Michigan Critical Infrastructure Task Force. This task force will begin identifying and assessing Critical Infrastructure in our area utilizing the Dept. of Homeland Security's Infrastructure Protection Gateway system. Ultimately will assist with bringing more grants and resources to our area. The 1st assessment was conducted yesterday at Hagerty Insurance's main campus.
  - Updating the Union Street Dam Emergency Action Plan with city of Traverse City officials
- Emergency Preparedness
  - Designed and facilitated a regional emergency communications table top exercise on March 2nd
  - Continuing work on local and regional continuity of operations training

**COMMUNITY HEALTH DIVISION*****DISEASE CONTROL AND PREVENTION PROGRAMS:*****➤ Communicable Disease Program**

- o Communicable Disease staff investigated 53 communicable diseases/animal bites and exposures for the month of February.
- o Staff presented on communicable disease topics to the Senior Volunteers program of Catholic Human Services, with over 35 volunteers participating in the discussion.
- o A health update regarding updated Zika virus testing guidance from the Michigan Department of Health and Human Services was sent to all local healthcare providers, which detailed specific testing criteria and specimen submission.
- o Participated in the monthly Northern Michigan Vaccine Preventable Disease Task Force.
- o Beverly Morrison, RN, was welcomed to the Health Department and she began her orientation. Beverly's primary work assignments are in the Communicable Disease and Reproductive Health programs.

**➤ Reproductive Health**

- o Reproductive Health staff provided services for 75 men and women, of which 61 were new clients to the program!
- o Feedback received from the Michigan Department of Health and Human Services regarding the 2016 Year-End Family Planning Annual Report detailed the high rates at which the Reproductive Health clinic continues to serve Title X priority populations, including teens, males, low-income and uninsured clients.
- o Supervisor participated in a Family Planning Advisory Council meeting presented by the Michigan Department of Health and Human Services, which detailed upcoming changes to how this council is administered on a local level.

**➤ Immunization Program**

- o Completed development of Childcare Immunization Toolkit through the Northern Michigan Vaccine Preventable Disease Task Force and began distribution.
- o Administered 345 vaccinations at all sites combined in the month of January, par with same time last year.
- o Continue to administer flu vaccinations, accommodating over 100 walk-in clients in January.

- o 19-35 months age vaccination coverage rates overall for Grand Traverse County is 78%.
- o 13-17 years age vaccination coverage rates overall for Grand Traverse County is 82%, a slight increase from 2016.

#### **ADOLESCENT HEALTH PROGRAMS:**

- Kingsley (KTown) and Traverse City (Youth Health and Wellness Center)-
  - o Adolescent Health Centers provided over 130 visits with a 93% appointment show rate.
  - o Clinic supervisor was interviewed by TC Central for their Black & Gold quarterly student magazine regarding Sex Ed in Michigan.
  - o Continued to provide full range of immunizations to clients by providing approximately 30 immunizations.

#### **MATERNAL AND CHILD HEALTH PROGRAMS:**

- Maternal Infant Health Program
  - o State Maternal Infant Health Program held a webinar to update staff around the state regarding current Cycle 6 changes. The webinar highlighted Medicaid Services Administration, Baby Friendly Hospitals, General Nutrition, Working with WIC, Nutrition for Gestational Diabetes. The webinar was well received by staff and administration.
  - o Maternal Child Health Staff Meeting introduced the team to new employees; Cathy Stauber RN, and Melanie Villanueva MSW.
- Healthy Futures- Deb Deering RN has begun to transition from Maternal Infant Health Program to leadership of Healthy Futures. The average monthly caseload for Healthy Futures is over 800 pregnant/postpartum women and infants.
- Children's Special Health Care Services- On Sunday, February 26th, Pat Drake and Cathy Stauber, Children's Special Health Care Services clinicians, attended a bowling social hosted by the Juvenile Diabetes Research Foundation at Incredible Mo's. Pat and Cathy attended the social to participate, network and represent Children's Special Health Care Services. Their participation at this event allowed them to meet with families who have children with type one diabetes. All families who attended the event had the opportunity to meet with staff to ensure those who attended were knowledgeable of the program, enrolled with the program. This event captured two families who would qualify and benefit from the family-centered services offered by Children's Special Health Care Services.
- Pediatric Cardiac Clinic- Grand Traverse County Health Department continues to staff monthly clinics with Children's Special Health Care clinicians Pat Drake and Cathy Stauber.
- Head Start- Planning for Fall 2017 clinics will begin late Spring 2017.

- WIC- Breastfeeding Peer Counselor Christine Thompson updated Maternal Child Health staff on WIC 2016 Breastfeeding rates. Grand Traverse County Health Department's WIC program **exceeds State breastfeeding rates for all 6 categories** tracked for duration. Breastfeeding lowers healthcare costs, lowers baby's risk of obesity, diabetes, cancer, asthma, allergies, and Sudden Infant Death Syndrome. Categories include:
  - One Week: State rate 87%; Grand Traverse County Health Department: 94%;
  - Two Week: State rate 76%; Grand Traverse County Health Department 86%;
  - Four Weeks: State rate 60%; Grand Traverse County Health Department 76%;
  - Six Weeks: State rate 49%; Grand Traverse County Health Department 65%.
  - Two Months: State rate 43%; Grand Traverse County Health Department 56%.
  - Six Months: State rate 16%; Grand Traverse County Health Department 23%.
- Hearing & Vision- Planning has begun for Kindergarten Round Up staffing. Round ups begin in May and go through June. Depending on the size of the school, all 3 Vision and Hearing Technicians and 2 Public Health Nurses will be needed to staff the Round Up dates.
- Blood Lead - LEAD outreach event held on February 26. This was a coordinated outreach event held by the Juvenile Diabetes Research Foundation. Pat Drake and Cathy Stauber, Children's Special Health Care Services clinicians, participated. During the event, program materials for LEAD Awareness were distributed to families and others in attendance. The pamphlet Fight Lead Poisoning with a Healthy Diet was provided to approximately 35-40 individuals. Those in attendance were able to review the provided literature and dialogue with health department nurses regarding their individual concerns.

### Information Technology (2)

- The County continues working on the development of a Strategic Plan for the Information Technology Department that will assist in planning for current and future year investments. This strategic plan was created through departmental input and technical expertise of staff and additional resources. The Strategic Plan will prioritize projects and help determine the feasibility for enabling staff to utilize technology to perform functions and services for citizens in the most efficient and effective manner. We expect the Strategic Plan to be complete in April.

### MSU Extension (7, 8)

- Health & Nutrition Instructor Michelle Smith RD will be starting a *Show Me Nutrition* class series with 3rd graders at Fife Lake Elementary this month. *Show Me Nutrition* is a six-week program where students engage in age appropriate, interactive, hands-on activities that promote good eating habits, positive body image, physical activity and food safety. The program is available to schools where at least 50% of students are eligible for the National School Lunch Program.
- Michelle Smith RD will also be working with the Michigan Youth Opportunities Initiative through Health and Human Services during spring break to teach nutrition and cooking skills to foster youth in transition. Additionally she will be delivering a food science lesson to Traverse Heights Elementary students in conjunction with the education enrichment being offered there by our 4-H Program Coordinator, Karin Stevens.

## **Parks and Recreation (7)**

- mParks Conference: Director attended the mParks (formerly Michigan Recreation and Park Association) conference in Grand Rapids from January 31 through February 4. During the conference, Director assisted County Administrator Menzel with two presentations to mParks Conference attendees. During the “Leading Change” program, Menzel discussed working with a budget deficit, the challenge of county legacy costs, and the process for and challenges of making organizational changes. During the Leadership Summit, attended by Parks and Recreation leaders such as directors and supervisors, Menzel presented topics that affect the Parks industry, such as park policies, coordinating and ensuring quality of facilities management and park care, legacy costs and parks departments, and more. Both sessions were well-received, and Menzel has had positive reviews and comments.
- Easling Pool: Preventative maintenance was conducted on pool air handler in January, and air handler operations are reported to be optimal. Friends of Easling Pool is actively seeking donations for refurbishing Easling Pool, and target amount is \$625,000. Checks made out to GTCPR may be mailed or delivered to the Treasurer’s Office at the Governmental Center, 400 Boardman Avenue, Suite 104, Traverse City, Michigan 49684. January 2017 Grand Traverse Bay Y Central use included 28 joins, with 305 total household memberships (468 individuals, total), and 4,209 visits (highest yet, up 1,200 visits from December 2016).
- Two Grand Traverse Band of Ottawa and Chippewa Indians 2% grants were awarded to Parks and Recreation, one in the amount of \$10,000 for improvements and upgrades to the county’s Natural Education Reserve park, many necessary because of the dam removal project, and one in the amount of \$15,000 for engineering/planning costs for extension of the TART Trail loop around the Boardman Lake. The trail will intersect the county’s Medalie Roadside Park, a property which would logically serve as a trailhead along the completed route.

## **Parks and Recreation/Senior Center Network (7)**

- 974 seniors participated in 3,540 units of service
- 46 new members joined in February
- Second year’s agreement executed with the Rock to have programming space for seniors in Kingsley.
- Staff participated in leadership training with the Poverty Reduction group, attended meetings for Bay Area Senior Advocates, Northwest Michigan Volunteer Administrators, met with numerous new partners for programming. Monthly staff was meeting held. Manager made presentation to local church group upon their request.
- Planning has begun for a fall health fair in Grawn in partnership with St. Patrick’s Catholic Church.
- Planning for 2017 Cherry Festival Senior Events is underway.

- Expanded efforts made to promote outreach programming in the Interlochen and Grawn communities. Staff met with numerous businesses and agencies to arrange for distribution of Senior Center Network materials.
- AARP income tax preparers are offering free income tax services to seniors through April 15. This year, service has been expanded to Interlochen, Kingsley, and Fife Lake locations.
- First travel escort training has taken place. Four to five volunteers will be trained to organize and facilitate tours for the senior center.
- A new line dancing group meets at Twin Lakes on Wednesdays, 1 p.m. Objectives are to create a following to support line dancing retreats with renowned instructors brought in for weekend activities, and generate revenue for Twin Lakes Park.
- Special programs in February: Valentine parties, Windows 10 classes, Social Security options, cell phone classes, and a visit by local weatherman, Joe Charlevoix.
- Coming in March: Tech club forming in Interlochen for seniors to receive help with smart devices; Celtic crochet class coming to Interlochen on Thursdays; "Get Your Spark Back" will explore homeopathic healing concepts, led by licensed occupational therapist, Carolyn Schwab; St. Patrick's Day and Mardi Gras celebrations throughout the network; Singles Fun Night on March 23 will give single seniors a place to meet others; "Photographic Journeys" with award-winning photographer Chris Doyal; jewelry making class; captioned phone demonstrations for hearing impaired. During week of March 20, all locations will be "decked out" like cruise ships, complete with complimentary lunches and drink specials. Classes, demonstrations, entertainment, and luxury prizes to be offered throughout the week, sponsored by numerous local businesses.
- Support Groups: Job support provided by Kelly Services; Options for Senior Living assists seniors with questions about housing; Parkinson's; Healthy Eating; free legal advice, and various grief support groups in cooperation with Munson Medical Center.
- Regular programming: Lunch served daily at noon; daily exercise classes; monthly blood pressure and glucose monitoring, massages, reflexology, and foot care; art classes; knitting clubs; quilting group; basket weaving; fisherman's club; games of all kinds; monthly casino trip to Manistee; Saturday Socials; and daily information and referral service provided, as needed.
- Preparations for Second Annual 90 Over 90 event underway. Sponsored by Senior Center Network and Grand Traverse Pavilions. Residents encouraged to provide names and addresses of anyone over 90 years old so that they receive personal invitations to this grand event in May. Commissioners and administration are invited to join this event as V.I.P. guests.

### **Community Development (1, 3, 4, 7, 8)**

- ECONOMIC DEVELOPMENT

The GTEDC was restructured in late 2016 to identify leadership in economic development and create opportunities for private/public partnership. A new board with several new members has wasted no time in establishing that they are a focused and hands-on group. The new by-laws will be presented to the County Board at their March 15<sup>th</sup> meeting, along with their new mission and vision statement. The new Board has no shortage of plans and exciting goals and will play a key role in promoting our area as a vibrant business community.

➤ **BROWNFIELD REDEVELOPMENT**

**Park Place – New Conference Center** – A neighborhood informational meeting was held Monday, February 20 at the Park Place Courtyard with the architect, for the proposed project as well as representatives from the Brownfield Redevelopment Authority, the City and the Downtown Development Authority. The City of Traverse City gave their approval of the project on February 21, with the plan to be reviewed by the Board of Commissioners March 15.

➤ **SOIL EROSION PROGRAM (8)**

We are in the process of implementing the ability to accept credit cards for Soil Erosion permits.

**Planning (3, 4, 7, 8)**

- Recent reorganization of the Planning & Development Department has resulted in the creation of a new Planning Department for the County.
- The Planning Department is currently investigating development of a host of professional planning services that would be available for local communities within the County. Services provided at modest fees may include master plan development (as well as recreation plans and subarea plans), meeting facilitation, community engagement, and grant writing services. Such effort would build on long time relationship between County Planning and local communities and provide for greater collaboration in the future.

**Probate Court**

- No report provided.

**Prosecuting Attorney (7)**

- The following is a monthly report of Prosecutor's Office activity for the month of February 2017.
- Prosecution As the County's Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of February, we engaged in the following:
  - Authorized 152 misdemeanor warrants
  - Authorized 35 felony warrants
  - Authorized 16 juvenile petitions
  - Initiated 7 neglect/abuse case

- Handled the following matters in Family Court:
  - 5 allegedly mentally ill cases
  - 36 referrals from the Office of Child Support

#### Civil Counsel

- Contract Drafting and Review - As the County's civil counsel, we assist various County departments in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it "as to form," to negotiating the terms and conditions of the contract with the other party. For the month of February, we reviewed three contracts for the following departments:
  - Parks and Recreation: one
  - Pavilions: one
  - Administration: one
- FOIA Coordination - In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan's FOIA law including determining whether the requested information should be exempt from disclosure. For the month of February, we reviewed thirteen requests, and provided advice and consultation to the following departments:
  - Health: two
  - Administration: three
  - Treasurer: one
  - Clerk: one
  - Sheriff: three
  - Construction Codes: one
  - Central Dispatch: two
- Board of Commissioners/Staff Questions - Part of our duties as Civil Counsel involves answering questions and/or preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. For the month of February, we answered questions/prepared memos for the Board of Commissioners and various departments including:
  - Administration
  - Clerk
  - Planning
  - Planning Department
- Ordinance Drafting - As you know, under MCL 46.11, a county board of commissioners has the authority to adopt ordinances related to county affairs. One of our responsibilities is to prepare, amend or repeal ordinances when requested by the Board of Commissioners. For February we did not prepare any ordinances.



- Litigation - We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of February, we represented the County in the following:
  - *In the matter of the Petition of the Grand Traverse County Treasurer for Foreclosure of Certain Parcels of Property (2014 Unpaid Property Taxes)*. If real property taxes are unpaid, Michigan's General Property Tax Act, MCL 211.78 et seq, permits the County Treasurer to commence a tax foreclosure action in circuit court requesting that the Court transfer ownership of the property to the County. MCL 211.78 allows the Treasurer to obtain a judgment of foreclosure after a hearing and notice to the affected property owners. By law, the hearing occurs three years after delinquent taxes are due. The three year period allows the property owner to redeem the property or enter a payment plan with the Treasurer. On February 13<sup>th</sup>, Judge Power conducted a hearing and granted the Treasurer's request for a judgment of foreclosure. This case is now closed.
  - *Grand Traverse County v Bradley Buck et al.* In February, we filed two separate inmate reimbursement lawsuits seeking \$3,780.00 in total. As with the other lawsuits, we will seek to obtain default judgments against those Defendants who fail to answer the complaints, and consent judgments for those Defendants who are willing to pay the outstanding debt.
- Board of Commissioners' Meetings - We attend every Board meeting, committee meeting and any special meetings. For the month of February, Chris Forsyth attended the regular board meetings and the study sessions.
- If you have any questions concerning the above, please let us know.

#### **Public Works (7, 8)**

- No report provided.

#### **Register of Deeds (2, 4)**

- No report provided.

#### **Sheriff (7)**

- No report provided.

#### **Treasurer (1)**

- Started the process to refund the Pavilions bond with a scheduled settlement of May 2017 saving the Pavilions over \$270,000.00 in interest.
- We had our foreclosure hearing in Circuit Court, all documents were filed and we are on track for Foreclosure April 1. Sent out 112 final foreclosure notices to parcels set to be foreclosed.
- Prepared preliminary reconciliations with the 13 townships and City to facilitate early settlement with the townships next month.

- Processed 211 regular service, 79 expedited and 1 hand carry passports totaling 291 in February 2017 compared to 219 in February 2016.

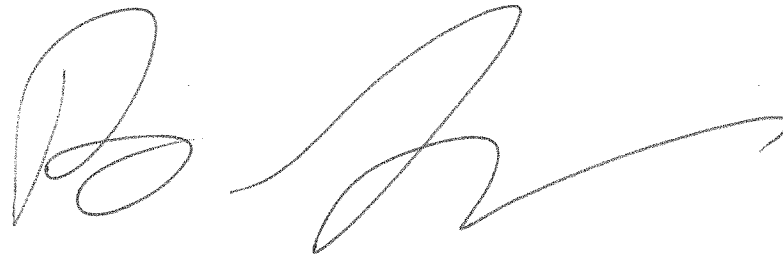
**Veterans Affairs (7)**

- No report provided.

CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
 FROM 02/01/2017 TO 02/28/2017

Bank Code	Description	Beginning Balance 02/01/2017	Total Debits	Total Credits	Ending Balance 02/28/2017
CHASE	GENERAL FUND				
101	GENERAL FUND	426,085.59	320,701.77	91,448.04	655,339.32
206	FIRE FUND	(422.82)	476,006.18	393,178.43	82,404.93
207	POLICE PROTECTION	95,985.09	34,419.85	0.00	130,404.94
208	PARK FUND	7.71	5,000.00	0.00	5,007.71
209	CEMETERY FUND	7,866.20	0.00	0.00	7,866.20
212	LIQUOR FUND	9,722.90	0.00	8,600.00	1,122.90
	GENERAL FUND	539,244.67	836,127.80	493,226.47	882,146.00
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	446,063.94	139,461.11	7,500.00	578,025.05
	FARMLAND PRESERVATION	446,063.94	139,461.11	7,500.00	578,025.05
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,201.91	0.20	0.00	5,202.11
	FARMLAND PRESERVATION - MONEY MARKET	5,201.91	0.20	0.00	5,202.11
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	156,937.14	12.04	0.00	156,949.18
	GENERAL FUND - HIGH YIELD	156,937.14	12.04	0.00	156,949.18
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	297,539.05	22.82	0.00	297,561.87
	GENERAL FUND - MONEY MARKET	297,539.05	22.82	0.00	297,561.87
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,993.27	0.27	0.00	6,993.54
	LIQUOR MONEY MARKET	6,993.27	0.27	0.00	6,993.54
PARKS	SAYLER PARK BOAT LAUNCH				
401	SAYLER PARK BOAT LAUNCH CAPITAL FUND	150,640.45	0.00	129,727.00	20,913.45
	SAYLER PARK BOAT LAUNCH	150,640.45	0.00	129,727.00	20,913.45
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00
SADH	HOLIDAY 818				
818	HOLIDAY HILLS AREA IMPROVEMENT	275,166.21	41,818.83	0.00	316,985.04
	HOLIDAY 818	275,166.21	41,818.83	0.00	316,985.04

Bank Code Fund	Description	Beginning Balance 02/01/2017	Total Debits	Total Credits	Ending Balance 02/28/2017
SEWER 590	ACME RELIEF SEWER	2,412,127.71	154,308.33	60,406.90	2,506,029.14
	ACME RELIEF SEWER	<u>2,412,127.71</u>	<u>154,308.33</u>	<u>60,406.90</u>	<u>2,506,029.14</u>
SEWMM 590	ACME RELIEF SEWER MONEY MARKET	196,971.04	15.11	0.00	196,986.15
	ACME RELIEF SEWER MONEY MARKET	<u>196,971.04</u>	<u>15.11</u>	<u>0.00</u>	<u>196,986.15</u>
SHORE 224	SHORELINE PRESERVATION	1,378.73	0.08	0.00	1,378.81
	SHORELINE PRESERVATION	<u>1,378.73</u>	<u>0.08</u>	<u>0.00</u>	<u>1,378.81</u>
TAX 703	CURRENT TAX COLLECTION	580,755.28	969,787.47	1,375,124.58	175,418.17
	CURRENT TAX COLLECTION	<u>580,755.28</u>	<u>969,787.47</u>	<u>1,375,124.58</u>	<u>175,418.17</u>
	TOTAL - ALL FUNDS	<u>5,069,219.40</u>	<u>2,141,554.06</u>	<u>2,065,984.95</u>	<u>5,144,788.51</u>



3/21/17

CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
 FROM 01/01/2017 TO 01/31/2017

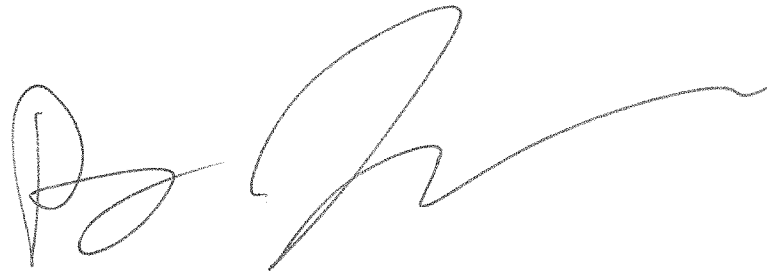
Bank Code	Description	Beginning Balance 01/01/2017	Total Debits	Total Credits	Ending Balance 01/31/2017
CHASE	GENERAL FUND				
101	GENERAL FUND	478,718.99	62,497.24	115,130.64	426,085.59
206	FIRE FUND	(2,502.84)	164,111.80	162,031.78	(422.82)
207	POLICE PROTECTION	86,238.97	9,746.12	0.00	95,985.09
208	PARK FUND	7.71	0.00	0.00	7.71
209	CEMETERY FUND	7,866.20	0.00	0.00	7,866.20
212	LIQUOR FUND	9,722.90	0.00	0.00	9,722.90
	GENERAL FUND	580,051.93	236,355.16	277,162.42	539,244.67
FARM	FARMLAND PRESERVATION				
225	FARMLAND PRESERVATION	398,435.96	47,627.98	0.00	446,063.94
	FARMLAND PRESERVATION	398,435.96	47,627.98	0.00	446,063.94
FARMM	FARMLAND PRESERVATION - MONEY MARKET				
225	FARMLAND PRESERVATION	5,201.69	0.22	0.00	5,201.91
	FARMLAND PRESERVATION - MONEY MARKET	5,201.69	0.22	0.00	5,201.91
GENHY	GENERAL FUND - HIGH YIELD				
101	GENERAL FUND	156,923.81	13.33	0.00	156,937.14
	GENERAL FUND - HIGH YIELD	156,923.81	13.33	0.00	156,937.14
GENMM	GENERAL FUND - MONEY MARKET				
101	GENERAL FUND	297,513.78	25.27	0.00	297,539.05
	GENERAL FUND - MONEY MARKET	297,513.78	25.27	0.00	297,539.05
LIQ	LIQUOR MONEY MARKET				
212	LIQUOR FUND	6,992.97	0.30	0.00	6,993.27
	LIQUOR MONEY MARKET	6,992.97	0.30	0.00	6,993.27
PARKS	SAYLER PARK BOAT LAUNCH				
401	SAYLER PARK BOAT LAUNCH CAPITAL FUND	158,264.10	18,214.83	25,838.48	150,640.45
	SAYLER PARK BOAT LAUNCH	158,264.10	18,214.83	25,838.48	150,640.45
PETTY	PETTY CASH				
101	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	200.00	0.00	0.00	200.00
SADH	HOLIDAY 818				
818	HOLIDAY HILLS AREA IMPROVEMENT	250,350.60	24,815.61	0.00	275,166.21
	HOLIDAY 818	250,350.60	24,815.61	0.00	275,166.21

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CASH SUMMARY BY BANK FOR ACME TOWNSHIP  
FROM 01/01/2017 TO 01/31/2017

Page: 2/2

Bank Code Fund	Description	Beginning Balance 01/01/2017	Total Debits	Total Credits	Ending Balance 01/31/2017
SEWER 590	ACME RELIEF SEWER	2,319,252.55	92,875.16	0.00	2,412,127.71
	ACME RELIEF SEWER	<u>2,319,252.55</u>	<u>92,875.16</u>	<u>0.00</u>	<u>2,412,127.71</u>
SEWMM 590	ACME RELIEF SEWER MONEY MARKET	196,954.31	16.73	0.00	196,971.04
	ACME RELIEF SEWER MONEY MARKET	<u>196,954.31</u>	<u>16.73</u>	<u>0.00</u>	<u>196,971.04</u>
SHORE 224	SHORELINE PRESERVATION	1,378.63	0.10	0.00	1,378.73
	SHORELINE PRESERVATION	<u>1,378.63</u>	<u>0.10</u>	<u>0.00</u>	<u>1,378.73</u>
TAX 703	CURRENT TAX COLLECTION	1,022,405.04	536,333.23	977,982.99	580,755.28
	CURRENT TAX COLLECTION	<u>1,022,405.04</u>	<u>536,333.23</u>	<u>977,982.99</u>	<u>580,755.28</u>
	TOTAL - ALL FUNDS	<u>5,393,925.37</u>	<u>956,277.92</u>	<u>1,280,983.89</u>	<u>5,069,219.40</u>



3/21/17

PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2017 NORMAL (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	219,000.00	213,027.17	139,912.35	5,972.83	97.27
101-000-412.000	PERSONAL PROP TAXES	17,250.00	0.00	0.00	17,250.00	0.00
101-000-445.020	PENALTIES& INTEREST	1,200.00	749.93	0.00	450.07	62.49
101-000-447.000	ADMINISTRATIVE FEE 1%	106,000.00	96,640.44	11,879.14	9,359.56	91.17
101-000-448.000	CABLE TV FEE	82,500.00	45,242.20	22,422.12	37,257.80	54.84
101-000-465.000	PASSPORT FEES	2,700.00	1,131.50	375.00	1,568.50	41.91
101-000-574.000	ST SHARED SALES TAX	340,496.00	119,227.00	0.00	221,269.00	35.02
101-000-577.000	SWAMP TAX	1,300.00	1,392.94	0.00	(92.94)	107.15
101-000-602.000	GRANTS	40,250.00	15,000.00	15,000.00	25,250.00	37.27
101-000-607.000	CHARGES FOR SERVICES	0.00	1.80	0.00	(1.80)	100.00
101-000-608.001	Zoning Fees	12,000.00	5,997.99	75.00	6,002.01	49.98
101-000-610.000	Revenues for Escrow Account	70,000.00	6,300.00	0.00	63,700.00	9.00
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,500.00	0.00	0.00	6,500.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	350.00	301.86	34.86	48.14	86.25
101-000-665.001	INTEREST SEPTAGE RECEIVED	1,350.00	1,321.10	0.00	28.90	97.86
101-000-667.000	RENT-PARKS	150.00	0.00	0.00	150.00	0.00
101-000-671.000	MISC REVENUES	2,000.00	7,097.58	0.00	(5,097.58)	354.88
101-000-671.010	CIVIL INFRACTION FEES	200.00	0.00	0.00	200.00	0.00
101-000-676.000	REIMBURSEMENTS	24,500.00	15,013.35	1,311.16	9,486.65	61.28
Total Dept 000		927,746.00	528,444.86	191,009.63	399,301.14	56.96
TOTAL REVENUES		927,746.00	528,444.86	191,009.63	399,301.14	56.96
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	650.00	441.00	0.00	209.00	67.85
101-000-992.000	CONTINGENCY	14,142.48	0.00	0.00	14,142.48	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,000.00	1,000.00	0.00	0.00	100.00
101-000-997.300	FOURTH OF JULY FIREWORKS	300.00	0.00	0.00	300.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISSION TART	48,975.15	47,764.78	0.00	1,210.37	97.53
101-000-999.000	TRANSFER TO OTHER FUNDS	116,502.53	116,502.53	46,257.52	0.00	100.00
Total Dept 000		181,570.16	165,708.31	46,257.52	15,861.85	91.26
Dept 101-TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,000.00	16,346.08	1,730.76	10,653.92	60.54
101-101-703.001	SECRETARY	30,100.00	18,281.22	2,292.01	11,818.78	60.73
101-101-705.001	PER DIEM TRUSTEES	250.00	0.00	0.00	250.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,650.00	2,792.72	331.26	1,857.28	60.06
101-101-726.000	SUPPLIES & POSTAGE	2,500.00	860.87	0.00	1,639.13	34.43
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	9,900.00	0.00	1,100.00	90.00
101-101-801.001	INTERNAL ACCOUNTANT	1,250.00	425.00	0.00	825.00	34.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	500.00	1,565.86	67.50	(1,065.86)	313.17
101-101-802.002	ATTORNEY SERVICES	12,000.00	4,153.99	1,759.12	7,846.01	34.62
101-101-802.005	CONTRACTED COMMUNITY SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	23,000.00	6,966.13	0.00	16,033.87	30.29
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	19,300.00	15,043.41	1,816.30	4,256.59	77.95
101-101-860.000	TRAVEL & MILEAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,270.00	2,314.00	273.06	956.00	70.76
101-101-900.000	PUBLICATIONS	2,000.00	829.50	77.00	1,170.50	41.48
101-101-910.000	INSURANCE	4,000.00	2,388.10	307.70	1,611.90	59.70
101-101-946.001	SUPPLIES/POSTAGE	150.00	0.00	0.00	150.00	0.00

PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2017 NORMAL (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
101-101-960.000	dues subscriptions	5,700.00	5,791.63	84.72	(91.63)	101.61
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		168,170.00	87,658.51	8,739.43	80,511.49	52.12
Dept 171-SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	37,000.00	24,269.28	3,346.16	12,730.72	65.59
101-171-714.000	FICA LOCAL SHARE	3,040.00	2,014.61	279.52	1,025.39	66.27
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
101-171-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,000.00	2,680.73	315.38	1,319.27	67.02
101-171-910.000	INSURANCE	4,000.00	2,461.60	307.70	1,538.40	61.54
101-171-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		49,140.00	31,426.22	4,248.76	17,713.78	63.95
Dept 191-ELECTION EXPENDITURES						
101-191-702.000	SALARIES	11,000.00	7,033.00	0.00	3,967.00	63.94
101-191-726.000	SUPPLIES & POSTAGE	3,000.00	4,441.97	367.31	(1,441.97)	148.07
101-191-900.000	PUBLICATIONS	500.00	244.60	0.00	255.40	48.92
Total Dept 191-ELECTION EXPENDITURES		14,500.00	11,719.57	367.31	2,780.43	80.82
Dept 209-ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,000.00	3,333.36	416.67	1,666.64	66.67
101-209-714.000	FICA LOCAL SHARE	383.00	255.00	31.88	128.00	66.58
101-209-726.000	SUPPLIES & POSTAGE	3,000.00	1,464.56	1,328.00	1,535.44	48.82
101-209-803.002	ASSESSING CONTRACT SERVICES	40,800.00	27,200.01	3,400.00	13,599.99	66.67
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	1,730.00	0.00	1,270.00	57.67
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,800.00	2,555.87	533.00	(755.87)	141.99
Total Dept 209-ASSESSOR'S EXPENDITURES		53,983.00	36,538.80	5,709.55	17,444.20	67.69
Dept 215-CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	37,008.00	22,774.08	2,846.76	14,233.92	61.54
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	16,400.00	9,392.00	1,088.00	7,008.00	57.27
101-215-714.000	FICA LOCAL SHARE	4,104.00	2,056.07	240.49	2,047.93	50.10
101-215-726.000	SUPPLIES & POSTAGE	1,000.00	418.03	65.70	581.97	41.80
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	3,000.00	0.00	0.00	3,000.00	0.00
101-215-860.000	TRAVEL & MILEAGE	2,000.00	120.56	41.65	1,879.44	6.03
101-215-874.000	RETIREMENT/PENSION	5,365.00	3,372.18	393.48	1,992.82	62.86
101-215-910.000	INSURANCE	10,900.00	8,175.33	989.91	2,724.67	75.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,200.00	1,320.00	1,200.00	880.00	60.00
Total Dept 215-CLERK'S EXPENDITURES		81,977.00	47,628.25	6,865.99	34,348.75	58.10
Dept 247-BOARD OF REVIEW						
101-247-702.000	SALARIES	900.00	0.00	0.00	900.00	0.00
101-247-714.000	FICA LOCAL SHARE	61.00	0.00	0.00	61.00	0.00
101-247-900.000	PUBLICATIONS	100.00	0.00	0.00	100.00	0.00
101-247-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00



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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247-BOARD OF REVIEW		1,261.00	0.00	0.00	1,261.00	0.00
Dept 253-TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	15,482.40	1,935.30	9,676.60	61.54
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	25,159.00	15,482.40	1,935.30	9,676.60	61.54
101-253-714.000	FICA LOCAL SHARE	3,825.00	2,292.98	285.88	1,532.02	59.95
101-253-726.000	SUPPLIES & POSTAGE	5,800.00	2,593.94	0.00	3,206.06	44.72
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,000.00	1,325.00	0.00	(325.00)	132.50
101-253-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,032.00	3,290.18	387.08	1,741.82	65.39
101-253-910.000	INSURANCE	1,300.00	876.91	127.62	423.09	67.45
101-253-958.000	EDUCATION/TRAINING/CONVENTION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER'S EXPENDITURES		68,775.00	41,343.81	4,671.18	27,431.19	60.11
Dept 265-TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,200.00	1,351.12	466.78	848.88	61.41
101-265-851.000	CABLE INTERNET SERVICES	4,000.00	2,690.65	335.32	1,309.35	67.27
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	11,500.00	11,097.06	2,262.74	402.94	96.50
101-265-921.000	STREET LIGHTS	9,000.00	5,431.08	375.34	3,568.92	60.35
101-265-922.000	MICH CON GAS	3,800.00	1,665.81	740.66	2,134.19	43.84
101-265-923.000	SEWER TOWNSHIP HALL	400.00	90.00	0.00	310.00	22.50
101-265-930.000	REPAIRS & MAINT	6,000.00	6,898.86	391.68	(898.86)	114.98
Total Dept 265-TOWNHALL EXPENDITURES		36,900.00	29,224.58	4,572.52	7,675.42	79.20
Dept 410-PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	52,000.00	30,169.93	3,769.24	21,830.07	58.02
101-410-705.000	PER DIEM PLANNING/ZBA	17,900.00	5,807.00	0.00	12,093.00	32.44
101-410-714.000	FICA LOCAL SHARE	5,210.00	2,909.85	304.23	2,300.15	55.85
101-410-726.000	SUPPLIES & POSTAGE	400.00	800.13	560.00	(400.13)	200.03
101-410-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	0.00	150.00	0.00	(150.00)	100.00
101-410-802.002	ATTORNEY SERVICES	19,000.00	7,728.04	2,036.27	11,271.96	40.67
101-410-802.003	ATTORNEY T & A	15,000.00	2,115.00	1,185.00	12,885.00	14.10
101-410-803.000	PLANNER SERVICES	10,000.00	5,791.50	21.25	4,208.50	57.92
101-410-803.001	PLANNING CONSULTANT	20,000.00	9,490.00	1,220.00	10,510.00	47.45
101-410-803.004	ENGINEERING SERVICES T&A	22,000.00	147.00	0.00	21,853.00	0.67
101-410-803.005	PLANNING & CONSULTANT T & A	30,000.00	5,732.75	330.00	24,267.25	19.11
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	1,720.00	0.00	0.00	1,720.00	0.00
101-410-860.000	TRAVEL & MILEAGE	500.00	492.85	51.58	7.15	98.57
101-410-874.000	RETIREMENT/PENSION	5,200.00	1,834.65	407.70	3,365.35	35.28
101-410-900.000	PUBLICATIONS	2,500.00	868.50	68.25	1,631.50	34.74
101-410-900.001	PUBLICATIONS T & A	800.00	99.50	700.50	700.50	12.44
101-410-910.000	INSURANCE	4,000.00	2,461.60	307.70	1,538.40	61.54
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	470.00	0.00	2,030.00	18.80
101-410-960.000	dues subscriptions	500.00	632.00	350.00	(132.00)	126.40
Total Dept 410-PLANNING & ZONING EXPENDITURES		209,630.00	77,700.30	10,710.72	131,929.70	37.07

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GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2017 NORMAL (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 750-MAINT & PARKS EXPENDITURES						
101-750-702.000	SALARIES	37,600.00	17,331.75	0.00	20,268.25	46.10
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	5,400.00	6,318.00	0.00	(918.00)	117.00
101-750-714.000	FICA LOCAL SHARE	4,100.00	1,670.38	0.00	2,429.62	40.74
101-750-726.000	SUPPLIES & POSTAGE	2,000.00	1,415.10	0.00	584.90	70.76
101-750-860.000	TRAVEL & MILEAGE	90.00	806.82	0.00	(716.82)	896.47
101-750-874.000	RETIREMENT/PENSION	4,760.00	1,985.20	0.00	2,774.80	41.71
101-750-910.000	INSURANCE	12,500.00	3,087.93	0.00	9,412.07	24.70
101-750-930.000	REPAIRS & MAINT	40,810.00	37,015.61	1,580.00	3,794.39	90.70
101-750-930.001	PARK EQUIP MAINT	0.00	57.26	0.00	(57.26)	100.00
101-750-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 750-MAINT & PARKS EXPENDITURES		109,260.00	69,688.05	1,580.00	39,571.95	63.78
Dept 861-RETIREMENT/PENSION						
101-861-874.000	RETIREMENT/PENSION	2,100.00	575.00	0.00	1,525.00	27.38
Total Dept 861-RETIREMENT/PENSION		2,100.00	575.00	0.00	1,525.00	27.38
Dept 865-INSURANCE						
101-865-910.000	INSURANCE	16,900.00	12,884.00	0.00	4,016.00	76.24
Total Dept 865-INSURANCE		16,900.00	12,884.00	0.00	4,016.00	76.24
TOTAL EXPENDITURES		994,166.16	612,095.40	93,722.98	382,070.76	61.57
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		927,746.00	528,444.86	191,009.63	399,301.14	56.96
TOTAL EXPENDITURES		994,166.16	612,095.40	93,722.98	382,070.76	61.57
NET OF REVENUES & EXPENDITURES		(66,420.16)	(83,650.54)	97,286.65	17,230.38	125.94

PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	754,196.00	685,075.93	434,748.66	69,120.07	90.84
206-000-699.000	TRANS IN FRM OTHER FUNDS	41,257.52	41,257.52	41,257.52	0.00	100.00
Total Dept 000		795,453.52	726,333.45	476,006.18	69,120.07	91.31
TOTAL REVENUES		795,453.52	726,333.45	476,006.18	69,120.07	91.31
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	96,000.00	60,460.05	14,380.78	35,539.95	62.98
206-000-805.000	METRO FIRE CONTRACT	657,122.00	615,960.08	378,797.65	41,161.92	93.74
Total Dept 000		753,122.00	676,420.13	393,178.43	76,701.87	89.82
TOTAL EXPENDITURES		753,122.00	676,420.13	393,178.43	76,701.87	89.82
Fund 206 - FIRE FUND:						
TOTAL REVENUES		795,453.52	726,333.45	476,006.18	69,120.07	91.31
TOTAL EXPENDITURES		753,122.00	676,420.13	393,178.43	76,701.87	89.82
NET OF REVENUES & EXPENDITURES		42,331.52	49,913.32	82,827.75	(7,581.80)	117.91

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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 207 - POLICE PROTECTION						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAXES	44,803.00	40,686.13	25,819.85	4,116.87	90.81
207-000-671.000	MISC REVENUES	26,500.00	0.00	0.00	26,500.00	0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	8,600.00	8,600.00	0.00	100.00
Total Dept 000		79,903.00	49,286.13	34,419.85	30,616.87	61.68
TOTAL REVENUES		79,903.00	49,286.13	34,419.85	30,616.87	61.68
Expenditures						
Dept 000						
207-000-802.000	COMMUNITY POLICING CONTRACT	78,500.00	19,604.25	0.00	58,895.75	24.97
Total Dept 000		78,500.00	19,604.25	0.00	58,895.75	24.97
TOTAL EXPENDITURES		78,500.00	19,604.25	0.00	58,895.75	24.97
Fund 207 - POLICE PROTECTION:						
TOTAL REVENUES		79,903.00	49,286.13	34,419.85	30,616.87	61.68
TOTAL EXPENDITURES		78,500.00	19,604.25	0.00	58,895.75	24.97
NET OF REVENUES & EXPENDITURES		1,403.00	29,681.88	34,419.85	(28,278.88)	2,115.60

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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-665.000	INTEREST ON INVESTMENTS	8.00	0.00	0.00	8.00	0.00
208-000-699.000	TRANS IN FRM OTHER FUNDS	65,881.77	5,000.00	5,000.00	60,881.77	7.59
Total Dept 000		65,889.77	5,000.00	5,000.00	60,889.77	7.59
TOTAL REVENUES		65,889.77	5,000.00	5,000.00	60,889.77	7.59
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	64,431.77	64,431.77	0.00	0.00	100.00
Total Dept 000		64,431.77	64,431.77	0.00	0.00	100.00
TOTAL EXPENDITURES		64,431.77	64,431.77	0.00	0.00	100.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		65,889.77	5,000.00	5,000.00	60,889.77	7.59
TOTAL EXPENDITURES		64,431.77	64,431.77	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		1,458.00	(59,431.77)	5,000.00	60,889.77	4,076.25

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		2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	02/28/2017	MONTH 02/28/2017	BALANCE	USED
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot &plots	2,800.00	0.00	0.00	2,800.00	0.00
209-000-646.000	BURIAL FEE PAYMENTS	3,000.00	3,100.00	0.00	(100.00)	103.33
Total Dept 000		5,800.00	3,100.00	0.00	2,700.00	53.45
TOTAL REVENUES		5,800.00	3,100.00	0.00	2,700.00	53.45
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	300.00	224.69	0.00	75.31	74.90
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,400.00	2,610.00	0.00	(210.00)	108.75
209-000-930.000	REPAIRS & MAINT	3,080.00	1,806.52	0.00	1,273.48	58.65
Total Dept 000		5,780.00	4,641.21	0.00	1,138.79	80.30
TOTAL EXPENDITURES		5,780.00	4,641.21	0.00	1,138.79	80.30
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		5,800.00	3,100.00	0.00	2,700.00	53.45
TOTAL EXPENDITURES		5,780.00	4,641.21	0.00	1,138.79	80.30
NET OF REVENUES & EXPENDITURES		20.00	(1,541.21)	0.00	1,561.21	7,706.05

PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	9,100.00	9,585.40	0.00	(485.40)	105.33
212-000-665.000	INTEREST ON INVESTMENTS	0.00	2.35	0.27	(2.35)	100.00
Total Dept 000		9,100.00	9,587.75	0.27	(487.75)	105.36
TOTAL REVENUES		9,100.00	9,587.75	0.27	(487.75)	105.36
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,600.00	8,600.00	8,600.00	0.00	100.00
Total Dept 000		8,600.00	8,600.00	8,600.00	0.00	100.00
TOTAL EXPENDITURES		8,600.00	8,600.00	8,600.00	0.00	100.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		9,100.00	9,587.75	0.27	(487.75)	105.36
TOTAL EXPENDITURES		8,600.00	8,600.00	8,600.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		500.00	987.75	(8,599.73)	(487.75)	197.55

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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 224 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
224-000-665.000	INTEREST ON INVESTMENTS	0.00	0.73	0.08	(0.73)	100.00
Total Dept 000		0.00	0.73	0.08	(0.73)	100.00
TOTAL REVENUES		0.00	0.73	0.08	(0.73)	100.00
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Fund 224 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.73	0.08	(0.73)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.73	0.08	(0.73)	100.00



PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	236,022.00	212,224.24	139,429.58	23,797.76	89.92
225-000-665.000	INTEREST ON INVESTMENTS	60.00	214.88	31.73	(154.88)	358.13
Total Dept 000		236,082.00	212,439.12	139,461.31	23,642.88	89.99
TOTAL REVENUES		236,082.00	212,439.12	139,461.31	23,642.88	89.99
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	1,500.00	0.00	0.00	1,500.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	20,000.00	22,500.00	7,500.00	(2,500.00)	112.50
225-000-941.000	PDR PYMT TO LANDOWNERS	200,000.00	0.00	0.00	200,000.00	0.00
225-000-942.000	APPASAL EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		224,000.00	22,500.00	7,500.00	201,500.00	10.04
TOTAL EXPENDITURES		224,000.00	22,500.00	7,500.00	201,500.00	10.04
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		236,082.00	212,439.12	139,461.31	23,642.88	89.99
TOTAL EXPENDITURES		224,000.00	22,500.00	7,500.00	201,500.00	10.04
NET OF REVENUES & EXPENDITURES		12,082.00	189,939.12	131,961.31	(177,857.12)	1,572.08

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GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND						
Revenues						
Dept 000						
401-000-600.000	CONTRIBUTIONS FROM RESIDENTS	50,000.00	50,100.00	0.00	(100.00)	100.20
401-000-602.002	WATERWAYS GRANT	160,000.00	160,734.25	0.00	(734.25)	100.46
401-000-602.003	FISHERIES GRANT	70,000.00	58,273.00	0.00	11,727.00	83.25
401-000-699.000	TRANS IN FRM OTHER FUNDS	131,322.83	0.00	0.00	131,322.83	0.00
Total Dept 000		411,322.83	269,107.25	0.00	142,215.58	65.42
TOTAL REVENUES		411,322.83	269,107.25	0.00	142,215.58	65.42
Expenditures						
Dept 000						
401-000-803.000	PLANNER SERVICES	10,000.00	9,908.00	0.00	92.00	99.08
401-000-930.002	PARKS & RECREATION EXPENDITURE	370,195.00	353,166.46	0.00	17,028.54	95.40
Total Dept 000		380,195.00	363,074.46	0.00	17,120.54	95.50
TOTAL EXPENDITURES		380,195.00	363,074.46	0.00	17,120.54	95.50
Fund 401 - SAYLER PARK BOAT LAUNCH CAPITAL FUND:						
TOTAL REVENUES		411,322.83	269,107.25	0.00	142,215.58	65.42
TOTAL EXPENDITURES		380,195.00	363,074.46	0.00	17,120.54	95.50
NET OF REVENUES & EXPENDITURES		31,127.83	(93,967.21)	0.00	125,095.04	301.88

PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2017 NORMAL (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	915,110.00	543,637.30	151,828.29	371,472.70	59.41
590-000-633.000	REPLACEMENT	15,120.00	0.00	0.00	15,120.00	0.00
590-000-634.000	IMPROVEMENTS	60,480.00	0.00	0.00	60,480.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	712.00	1,334.12	162.70	(622.12)	187.38
590-000-699.000	TRANS IN FRM OTHER FUNDS	20,145.00	20,145.00	0.00	0.00	100.00
Total Dept 000		1,011,567.00	565,116.42	151,990.99	446,450.58	55.87
Dept 550-HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	15,500.00	10,498.77	2,332.45	5,001.23	67.73
Total Dept 550-HOPE VILLAGE- WATER		15,500.00	10,498.77	2,332.45	5,001.23	67.73
TOTAL REVENUES		1,027,067.00	575,615.19	154,323.44	451,451.81	56.04
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	167,980.00	44,800.00	4,100.00	123,180.00	26.67
590-000-956.001	OPERATING & MAINT EXP	360,300.00	129,985.48	33,927.94	230,314.52	36.08
590-000-956.003	HOCH ROAD #697 EXP	2,250.00	123.83	71.52	2,126.17	5.50
590-000-995.001	INTEREST on BONDS	315,950.00	11,262.27	0.00	304,687.73	3.56
Total Dept 000		851,480.00	186,171.58	38,099.46	665,308.42	21.86
Dept 550-HOPE VILLAGE- WATER						
590-550-956.001	OPERATING & MAINT EXP	32,916.00	24,958.38	22,307.44	7,957.62	75.82
Total Dept 550-HOPE VILLAGE- WATER		32,916.00	24,958.38	22,307.44	7,957.62	75.82
TOTAL EXPENDITURES		884,396.00	211,129.96	60,406.90	673,266.04	23.87
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		1,027,067.00	575,615.19	154,323.44	451,451.81	56.04
TOTAL EXPENDITURES		884,396.00	211,129.96	60,406.90	673,266.04	23.87
NET OF REVENUES & EXPENDITURES		142,671.00	364,485.23	93,916.54	(221,814.23)	255.47

PERIOD ENDING 02/28/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	YTD BALANCE 02/28/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 02/28/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
818-000-671.000	MISC REVENUES	40,000.00	0.00	0.00	40,000.00	0.00
818-000-672.000	ASSESSMENTS CURRENT	64,832.00	63,675.15	37,819.18	1,156.85	98.22
818-000-672.020	PREPAID ASSESSMENTS	0.00	7,976.12	3,999.65	(7,976.12)	100.00
Total Dept 000		104,832.00	71,651.27	41,818.83	33,180.73	68.35
TOTAL REVENUES		104,832.00	71,651.27	41,818.83	33,180.73	68.35
Expenditures						
Dept 000						
818-000-997.000	DEBT PAYMENT TO COUNTY	60,212.50	42,137.50	0.00	18,075.00	69.98
Total Dept 000		60,212.50	42,137.50	0.00	18,075.00	69.98
TOTAL EXPENDITURES		60,212.50	42,137.50	0.00	18,075.00	69.98
Fund 818 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		104,832.00	71,651.27	41,818.83	33,180.73	68.35
TOTAL EXPENDITURES		60,212.50	42,137.50	0.00	18,075.00	69.98
NET OF REVENUES & EXPENDITURES		44,619.50	29,513.77	41,818.83	15,105.73	66.15
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS						
NET OF REVENUES & EXPENDITURES		209,792.69	425,931.07	478,631.28	(216,138.38)	203.02

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	676,560.14	655,339.32
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,364.25	297,561.87
101-000-005.000	1886-HIGH YIELD	156,844.94	156,949.18
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	56,261.04	49,346.27
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	133,056.00	126,756.00
101-000-101.000	DUE FROM STATE OF MICHIGAN	60,056.59	8,161.18
101-000-123.000	PREPAID EXPENSE	14,359.78	3,628.32
Total Assets		1,416,701.98	1,297,942.14
*** Liabilities ***			
101-000-231.000	DUE TO LOVASCO RETIREMENT	0.31	4,276.60
101-000-231.200	OTHER PAYROLL DEDUCTIONS	0.00	2,893.96
101-000-339.000	DEFERRED REVENUE	56,261.04	49,346.27
Total Liabilities		91,626.13	56,516.83
*** Fund Balance ***			
101-000-390.000	Fund Balance	1,325,075.85	1,325,075.85
Total Fund Balance		1,325,075.85	1,325,075.85
Beginning Fund Balance			1,325,075.85
Net of Revenues VS Expenditures			(83,650.54)
Ending Fund Balance			1,241,425.31
Total Liabilities And Fund Balance			1,297,942.14

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Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	39,580.73	82,404.93
Total Assets		39,580.73	82,404.93
*** Liabilities ***			
Total Liabilities		7,089.12	0.00
*** Fund Balance ***			
206-000-390.000	Fund Balance	32,491.61	32,491.61
Total Fund Balance		32,491.61	32,491.61
Beginning Fund Balance			32,491.61
Net of Revenues VS Expenditures			49,913.32
Ending Fund Balance			82,404.93
Total Liabilities And Fund Balance			82,404.93

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Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	100,723.06	130,404.94
Total Assets		100,723.06	130,404.94
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	100,723.06	100,723.06
Total Fund Balance		100,723.06	100,723.06
Beginning Fund Balance			100,723.06
Net of Revenues VS Expenditures			29,681.88
Ending Fund Balance			130,404.94
Total Liabilities And Fund Balance			130,404.94

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Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	67,439.48	5,007.71
Total Assets		67,439.48	5,007.71
*** Liabilities ***			
Total Liabilities		3,000.00	0.00
*** Fund Balance ***			
208-000-390.000	Fund Balance	64,439.48	64,439.48
Total Fund Balance		64,439.48	64,439.48
Beginning Fund Balance			64,439.48
Net of Revenues VS Expenditures			(59,431.77)
Ending Fund Balance			5,007.71
Total Liabilities And Fund Balance			5,007.71



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Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	9,407.41	7,866.20
Total Assets		9,407.41	7,866.20
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	9,407.41	9,407.41
Total Fund Balance		9,407.41	9,407.41
Beginning Fund Balance			9,407.41
Net of Revenues VS Expenditures			(1,541.21)
Ending Fund Balance			7,866.20
Total Liabilities And Fund Balance			7,866.20

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Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	137.50	1,122.90
212-000-004.000	0650-MONEY MARKET	6,991.19	6,993.54
Total Assets		7,128.69	8,116.44
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	7,128.69	7,128.69
Total Fund Balance		7,128.69	7,128.69
Beginning Fund Balance			7,128.69
Net of Revenues VS Expenditures			987.75
Ending Fund Balance			8,116.44
Total Liabilities And Fund Balance			8,116.44

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Fund 224 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
224-000-001.000	6244-CASH-CHECKING	1,378.08	1,378.81
Total Assets		1,378.08	1,378.81
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
224-000-390.000	Fund Balance	1,378.08	1,378.08
Total Fund Balance		1,378.08	1,378.08
Beginning Fund Balance			1,378.08
Net of Revenues VS Expenditures			0.73
Ending Fund Balance			1,378.81
Total Liabilities And Fund Balance			1,378.81

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Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	388,087.65	578,025.05
225-000-004.000	4319-MONEY MARKET	5,200.39	5,202.11
Total Assets		393,288.04	583,227.16
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	393,288.04	393,288.04
Total Fund Balance		393,288.04	393,288.04
Beginning Fund Balance			393,288.04
Net of Revenues VS Expenditures			189,939.12
Ending Fund Balance			583,227.16
Total Liabilities And Fund Balance			583,227.16

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Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.000	CASH-CHECKING	115,419.41	20,913.45
Total Assets		115,419.41	20,913.45
*** Liabilities ***			
Total Liabilities		538.75	0.00
*** Fund Balance ***			
401-000-390.000	Fund Balance	114,880.66	114,880.66
Total Fund Balance		114,880.66	114,880.66
Beginning Fund Balance			114,880.66
Net of Revenues VS Expenditures			(93,967.21)
Ending Fund Balance			20,913.45
Total Liabilities And Fund Balance			20,913.45

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,081,445.04	2,506,029.14
590-000-004.000	0651-MONEY MARKET	196,855.33	196,986.15
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(84,571.18)	(84,571.18)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(67,555.00)	(67,555.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,644,615.18)	(5,644,615.18)
Total Assets		8,892,210.70	9,165,230.00
*** Liabilities ***			
590-000-250.000	BONDS PAYABLE LONG TERM	469,384.49	469,384.49
590-000-250.001	ACCR.INTEREST ON BONDS	3,754.00	3,754.00
590-000-250.100	Current portion of Bonds	86,092.00	86,092.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	44,290.00	44,290.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	5,180.00	5,180.00
Total Liabilities		700,166.42	608,700.49
*** Fund Balance ***			
590-000-390.000	Fund Balance	8,192,044.28	8,192,044.28
Total Fund Balance		8,192,044.28	8,192,044.28
Beginning Fund Balance			8,192,044.28
Net of Revenues VS Expenditures			364,485.23
Ending Fund Balance			8,556,529.51
Total Liabilities And Fund Balance			9,165,230.00

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Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	1,609.03	175,418.17
Total Assets		1,609.03	175,418.17
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	1,428.00	175,236.22
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	0.00	0.92
Total Liabilities		1,609.03	175,418.17
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance			0.00
Net of Revenues VS Expenditures			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			175,418.17



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Fund 818 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
818-000-001.000	9307-CASH-CHECKING	234,910.17	316,985.04
818-000-045.000	RECEIVABLE-CURRENT	750,259.32	750,259.32
Total Assets		1,037,730.59	1,067,244.36
*** Liabilities ***			
818-000-202.000	ACCOUNTS PAYABLE	12,320.66	12,320.66
818-000-339.000	DEFERRED REVENUE	750,259.32	750,259.32
Total Liabilities		762,579.98	762,579.98
*** Fund Balance ***			
818-000-390.000	Fund Balance	275,150.61	275,150.61
Total Fund Balance		275,150.61	275,150.61
Beginning Fund Balance			275,150.61
Net of Revenues VS Expenditures			29,513.77
Ending Fund Balance			304,664.38
Total Liabilities And Fund Balance			1,067,244.36



**ACME TOWNSHIP PLANNING COMMISSION MEETING  
ACME TOWNSHIP HALL  
6042 Acme Road, Williamsburg MI 49690  
March 13<sup>th</sup>, 2017 7:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE: 7:00pm**

**ROLL CALL:**

Members present: B. Balentine, D. White, T. Forgette (Secretary), S. Feringa (Vice-Chair), K. Wentzloff (Chair), D. Rosa

Members excused: M. Timmins

Staff present: S. Winter, Zoning Administrator; J. Jocks, Counsel

**A. LIMITED PUBLIC COMMENT: Opened at 7:01pm**

C. Abernethy, 4312 Westridge Dr. Expressed concerns about Kelly development and the proximity to the creek, wetlands, and steepness of the slopes on this property.

P. Bonaccini, 7365 Westwind/9345 Shaw Rd. Spoke in support of short-term rentals. Family has owned a cottage since the early 90's and have rented on occasion. Excited about recent development in the area and the results of the recent surveys on short-term rentals. Believes they are a positive allowing people to enjoy area activities. Supports the continued activity of short-term rentals.

Public comment closed at 7:06pm

**B. APPROVAL OF AGENDA:**

Motion by Balentine to approve agenda with the addition of correspondence letter from CCAT, letter of correspondence from C. Abernathy and to move New Business Item J ahead of Old Business; support by Forgette. Motion carried unanimously.

**C. INQUIRY AS TO CONFLICTS OF INTEREST: None**

**D. SPECIAL PRESENTATIONS: Kelly Development**

**E. CONSENT CALENDAR:**

**1. RECEIVE AND FILE**

- a. Township Board Minutes 02/07/17
- b. Parks & Trails Committee Draft Minutes 01/20/17

**2. ACTION:**

- a. Adopt Planning Commission Minutes 02/13/17

Motion by Balentine to approve consent calendar, support by White. Motion carried unanimously

**F. ITEMS REMOVED FROM THE CONSENT CALENDAR**

- 1. None
- 2. \_\_\_\_\_

**G. CORRESPONDENCE:**

- 1. Local Government Summit – Networks Northwest - Agenda on website with discussion on many topics the township is dealing with. All day event for \$40.
- 2. Traverse City Area Transportation Event – TTCI is a free event on local transportation events.
- 3. Short-Term Rentals – Marlene Bienkowski - In support of short-term rentals

If you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

4. Medical Marihuana – Jesse of JRJM Holdings - Offering township support in drafting ordinance language.
5. Kelly PUD Input - Denny Rohn of CCAT - Letter requesting township to do an independent environmental impact study on the project to ensure no impact on Acme Creek.
6. Kelly Application - C. Abernathy - Letter of perspective that pre-criteria for development have not been met.

**H. PUBLIC HEARINGS:** None

**I. OLD BUSINESS:**

**1. Kelly Planned Development [PD 2016-01] – Pre-Application Submission and Review**

Winter provided summary to date of the application and the PC recommendation for a more comprehensive plan. Nathan Elkins of Influence Design Forum who has been working with Mr. Kelly for a number of years presented the pre-application drawings and concept plan for the development along M-72 to get further feedback. The basic framework behind the development is a mixed use neighborhood development with commercial, multi-family and single-family residential zones with structures built within the natural environment. Residential structures would be 400-800 square feet. Architectural elements drawn from scandinavian designs mixed in with up-north cottage charm yet with a modern touch. A greenbelt line is set along the setback utilizing construction sensitive to the environment. Stormwater elements will be designed to allow quick infiltration utilizing techniques such as infiltrators under streets, bioswales, cisterns and stormwater gardens. The idea being to make stormwater basins that blend and are part of the development itself. Scheduling is important so they are seeking approval for concept so they can prepare for a June/July PC meeting. That plan would have more scale, complete streets, mixed uses and presented in a way sensitive to environmental resources. Understanding that approval of preliminary application by no means is indicative of overall plan approval.

Wentzloff asked about the type of homes in the mixed-use zone which the applicant indicated would be condos with rental as well. Also concerns of the lack of public water and infrastructure availability for the development. Applicant is aware of this need and hopes to coordinate with nearby infrastructure and hopes that a collaborative agreement, perhaps with the Township and Grand Traverse Band, may be reached to handle the requirements for this type of development. White indicated that the township has not wished to get into the “water business”. Building code determines minimum square footage. Density figures indicate about 8-9 units/acre which meet zoning in this area. PC concluded the pre-application plan meets the requirements for consideration of a planned development.

Motion by Forgette that based on findings that applicant’s pre-application meets the preliminary determination criteria for consideration as a PD with understanding that a key element is public water availability, support by Balentine. Motion carried unanimously.

**2. Medical Marihuana Ordinance**

PC members and counsel discussed and received clarification on some issues related to ordinance. Forgette asked about the Q&A document provided, asked about the need for an ordinance. Counsel advises that if the township does wish to allow for the 5 uses proposed in the new legislation that an ordinance is required, and he feels that if you do not wish to allow certain uses, the township should draft an ordinance reflecting that as well. Winter indicated that the board wishes to allow all five uses in the B-4 district, More discussion to come as the State regulations become clearer.

**3. Short-Term Rentals**

PC continued discussions of Short-Term rentals. Two models of operation are the tourist homes or AirBnB room-sharing model where the owner of property is present, and the vacation rental where no owner is present. The weekly vacation rental where the owner is not present seems to be the most problematic. As a PC and based on public input in favor of allowing, Wentzloff feels we need to come to a consensus; do we want to allow the two uses and/or do we want to allow them with regulation. As of right now short-term rentals are not in the ordinance so by definition they are not allowed. These short-term rentals have operated for years under the radar. The homestead exemption comes into play as well with respect to the number of days a place is rented. PC was queried if you are planning to attend and are physically challenged, requiring any special assistance, please notify Cathy Dye, Clerk, within 24 hours of the meeting at 938-1350.

by the chair to provide direction for the zoning administrator so he could move forward. PC members supported both models, with no regulation for tourist homes where the owner is present and regulation for vacation rentals where the owner is not present.

Definitions could help define the uses and the PC decided to look more at those for next month. Winter will also provide PC with possible ordinance regulation language that could be used based on other entities.

**J. NEW BUSINESS:**

**1. Temporary Outdoor Sales**

Darren Klooster asked PC to consider one requirement of the ordinance that does not allow outside vendors to operate outdoor sales events. If an applicant meets all other aspects of the ordinance, would the PC consider reviewing since other components of the ordinance require the property owner permission, extension of the current inventory of the property owner, parking, setbacks, etc. If applicant meets all of the other criteria, why would you restrict the property owner from hiring to operate the event.

Wentzloff asked if the PC members' sentiment has changed and there was discussion. In adopting the ordinance, there were concerns of abuse and wanted to prohibit that. There was one outdoor sale event last year in the township. White said some of the discussion also included that outside sales could bring more clients to the property owner. Business owners may not necessarily have the staff to operate outside sale. There is a restricted amount of time that owner can have an event. Feringa believes requiring the restriction that it must be an extension of inventory covers concerns of abuse and doesn't think the property rights of owner should be that restrictive. Rosa said 3rd party vendor can also provide additional expertise on the product such as company representatives who specialize in sales and may make the event more successful for the property owner. Forgette said one of our original concerns were the impacts to existing brick and mortar owners who pay property taxes selling same products. Balentine likes the ordinance as it is. Winter indicated a public hearing would need to be set if PC wishes to re-open.

Motion by Rosa to set a Public Hearing for next PC meeting to review the temporary outdoor regulations in Ordinance 7.2.10, sub A, sub 4. Support by White. Motion carried unanimously

**K. PUBLIC COMMENT & OTHER PC BUSINESS**

**Public Comment:** Open at 9:07

P. Bonaccini, 7365 Westwind/9345 Shaw Rd. Wants to note about the timing of PC decision on Short-Term rentals due to the fact that deposits and inquiries are done often times a year or more in advance such as horse show, Cherry Festival.

J. Heffner, 4050 Bayberry Lane - Support of Kelly's PUD. Preliminary plan supports township goals and criteria. Local family with deep roots and is aware of the needs and protection of township resources. Everything Acme is asking for in a development is there. Similar to Timberidge and could draw the people we are looking for to grow Acme

1. Zoning Administrator Report – Shawn Winter provided summary of report and attached to agenda
2. Planning Consultant Report – John Iacoangeli not present
3. Township Board Report – Doug White had nothing to report
4. Parks & Trails Committee Report – Wentzloff talked about moving forward with North Bayside park, and talking about boat launch at Bunker Hill, and connection of north park to The Shores. Feringa looking to get meeting of property owner groups for a conceptual look at trail access from park to Shore Road. White expressed concerns of property owner opposition of trail along US31. Alternate routes are also being looked at but everything is still conceptual.

**ADJOURN:** Motion to adjourn made by Balentine, support by Rosa. Motion carried unanimously. Adjourn at 9:18pm.

03/28/2017 09:54 AM  
User: CATHY DYE  
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 03/08/2017 - 03/31/2017  
Banks: CHASE, PARKS, SEWER

Prepaid

Page 1/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/09/2017	SEWE	227	GRAND TRAVERSE COUNTY	OPERATING & MAINT EXP	590-000-956.001	7,374.29
		227		OPERATING & MAINT EXP	590-550-956.001	784.96
						<hr/> 8,159.25
03/09/2017	CHAS	24149	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	335.32
03/09/2017	CHAS	24150	CINTAS CORP #729	REPAIRS & MAINT	101-265-930.000	146.16
03/09/2017	CHAS	24151	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	534.04
03/09/2017	CHAS	24152	EPS	REPAIRS & MAINT	101-750-930.000	156.84
03/09/2017	CHAS	24153	GRAND TRAVERSE COUNTY -DPW	REPAIRS & MAINT	101-265-930.000	60.00
03/09/2017	CHAS	24154	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES		** VOIDED **
		24154		METRO FIRE CONTRACT		** VOIDED **
03/09/2017	CHAS	24155	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	161.59
03/09/2017	CHAS	24156	NATIONWIDE TRUST COMPANY	RETIREMENT/PENSION	101-410-874.000	1,418.91
03/09/2017	CHAS	24157	TNT OUTDOOR SERVICES LLC	REPAIRS & MAINT	101-750-930.000	770.00
03/09/2017	CHAS	24158	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
03/09/2017	CHAS	24159	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	7,291.66
03/09/2017	CHAS	24160	GRAND TRAVERSE METRO ESA	METRO FIRE CONTRACT	206-000-805.000	34,421.33
03/22/2017	CHAS	24161	A & D ASSESSING	ASSESSING CONTRACT SERVICES	101-209-803.002	3,400.00
03/22/2017	CHAS	24162	CHASE CARD SERVICES	TRAVEL & MILEAGE	101-215-860.000	14.69
		24162		REPAIRS & MAINT	101-750-930.000	1,052.60
						<hr/> 1,067.29
03/22/2017	CHAS	24163	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL	101-265-920.000	1,449.48
03/22/2017	CHAS	24164	GREATAMERICA FINANCIAL SVCS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	311.65
03/22/2017	CHAS	24165	MAILFINANCE	SUPPLIES & POSTAGE	101-101-726.000	146.97
03/22/2017	CHAS	24166	NEOFUNDS BY NEOPOST	SUPPLIES & POSTAGE-BOARD	101-101-726.000	75.38
		24166		SUPPLIES & POSTAGE-ELECTIONS	101-191-726.000	293.34
		24166		SUPPLIES & POSTAGE-ASSESSOR	101-209-726.000	0.92
		24166		SUPPLIES & POSTAGE-CLERK	101-215-726.000	20.70

03/28/2017 09:54 AM  
User: CATHY DYE  
DB: ACME TOWNSHIP

CHECK DISBURSEMENT REPORT FOR ACME TOWNSHIP  
CHECK DATE FROM 03/08/2017 - 03/31/2017  
Banks: CHASE, PARKS, SEWER

Page 2/2

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		24166		SUPPLIES & POSTAGE-TREASURER	101-253-726.000	9.66
						400.00
03/22/2017	CHAS	24167	PETTY CASH	PASSPORT FEES	101-000-465.000	9.70
		24167		POSTAGE FOR PASSPORTS	101-000-465.001	127.15
						136.85

TOTAL - ALL FUNDS		TOTAL OF 20 CHECKS (1 voided)	61,456.34
--- GL TOTALS ---			
101-000-465.000	PASSPORT FEES	9.70	
101-000-465.001	POSTAGE FOR PASSPORTS	127.15	
101-101-726.000	SUPPLIES & POSTAGE	222.35	
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	1,400.65	
101-191-726.000	SUPPLIES & POSTAGE	293.34	
101-209-726.000	SUPPLIES & POSTAGE	0.92	
101-209-803.002	ASSESSING CONTRACT SERVICES	3,400.00	
101-215-726.000	SUPPLIES & POSTAGE	20.70	
101-215-860.000	TRAVEL & MILEAGE	14.69	
101-253-726.000	SUPPLIES & POSTAGE	9.66	
101-265-851.000	CABLE INTERNET SERVICES	335.32	
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	1,983.52	
101-265-930.000	REPAIRS & MAINT	367.75	
101-410-874.000	RETIREMENT/PENSION	1,418.91	
101-750-930.000	REPAIRS & MAINT	1,979.44	
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,291.66	
206-000-805.000	METRO FIRE CONTRACT	34,421.33	
590-000-956.001	OPERATING & MAINT EXP	7,374.29	
590-550-956.001	OPERATING & MAINT EXP	784.96	



To Be Approved

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/04/2017	AP	AT&T MOBILITY	Invoice: 4X03212017 Ref#: 8168(MOBILE PHONE)		
AP Trx #: 13814					
		SUPPLIES & POSTAGE	101-750-726.000	51.09	
		Vnd: AT&T Invoice: 4X03212017	101-000-202.000		51.09
		Expected Check Run: 04/04/2017			
				51.09	51.09
04/04/2017	AP	BECKETT & RAEDER	Invoice: 2017178, 2017177 Ref#: 8163(PROFESSIONAL PROJECT 201223 & 201		
AP Trx #: 13815					
		PLANNING CONSULTANT	101-410-803.001	531.44	
		Vnd: 0000001660 Invoice: 2017178, 201717	101-000-202.000		531.44
		Expected Check Run: 04/04/2017			
				531.44	531.44
04/04/2017	AP	CATHY DYE	Invoice: MARCH 2017 Ref#: 8161(MILEAGE)		
AP Trx #: 13816					
		TRAVEL & MILEAGE	101-215-860.000	126.45	
		Vnd: DYE Invoice: MARCH 2017	101-000-202.000		126.45
		Expected Check Run: 04/04/2017			
				126.45	126.45
04/04/2017	AP	CHERRYLAND RURAL ELECTRIC	Invoice: FEB/MARCH 2017 Ref#: 8164(ELECTRIC)		
AP Trx #: 13817					
		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PINE	101-265-921.000	71.10	
		ELECTRIC UTILITIES TOWNHALL/SAYLER PK BL	101-265-920.000	17.50	
		ELECTRIC UTILITIES TOWNHALL/ YUBA CEMETE	101-265-920.000	23.11	
		ELECTRIC UTILITIES TOWNHALL/SAYLERPK/BAT	101-265-920.000	28.18	
		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	32.53	
		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.51	
		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	173.42	
		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.41	
		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.51	
		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	13.71	
		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.82	
		STREET LIGHTS/FIVE MILE & HOLIDAY HLS	101-265-921.000	20.82	
		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	11.51	
		Vnd: 0000002900 Invoice: FEB/MARCH 2017	101-000-202.000		444.13
		Expected Check Run: 04/04/2017			
				444.13	444.13
04/04/2017	AP	CONSUMERS ENERGY	Invoice: FEB-MARCH 2017 Ref#: 8169(ELECTRIC)		
AP Trx #: 13818					
		ELECTRIC UTILITIES TOWNHALL	101-265-920.000	86.88	
		Vnd: 0000003300 Invoice: FEB-MARCH 2017	101-000-202.000		86.88
		Expected Check Run: 04/04/2017			
				86.88	86.88

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/04/2017	AP	DTE ENERGY	Invoice: 4546 351 0001 8 Ref#: 8165(GAS)		
AP Trx #: 13819		MICH CON GAS	101-265-922.000	410.11	
		Vnd: 0000004460 Invoice: 4546 351 0001 8	101-000-202.000		410.11
		Expected Check Run: 04/04/2017		<hr/>	<hr/>
				410.11	410.11
04/04/2017	AP	GOSLING CZUBAK ENGR	Invoice: 77378 Ref#: 8150(NORTH BAYSIDE PARK MNRTF GRANT PORJECT P)		
AP Trx #: 13820		ENGINEERING SERVICES	101-101-803.003	9,021.00	
		Vnd: 0000007675 Invoice: 77378	101-000-202.000		9,021.00
		Expected Check Run: 04/04/2017		<hr/>	<hr/>
				9,021.00	9,021.00
04/04/2017	AP	GOSLING CZUBAK ENGR	Invoice: 77400 Ref#: 8160(PROFESSIONAL SERVICES)		
AP Trx #: 13821		ENGINEERING SERVICES	590-000-803.003	4,500.00	
		Vnd: 0000007675 Invoice: 77400	590-000-202.000		4,500.00
		Expected Check Run: 04/04/2017		<hr/>	<hr/>
				4,500.00	4,500.00
04/04/2017	AP	GRAND TRAVERE REGIONAL LAND CO	Invoice: 4.15.2017 Ref#: 8154(PAYMENT #5 SERVICE AGREEMENT)		
AP Trx #: 13822		CONTRACTED EMPLOYEE SERVICES	225-000-802.004	7,500.00	
		Vnd: GTRLC Invoice: 4.15.2017	225-000-202.000		7,500.00
		Expected Check Run: 04/04/2017		<hr/>	<hr/>
				7,500.00	7,500.00
04/04/2017	AP	GRAND TRAVERSE COUNTY	Invoice: 92967 Ref#: 8151(MBOR DATE AND TIME RECORD EAGLE PUBLICAT)		
AP Trx #: 13823		PUBLICATIONS	101-247-900.000	34.49	
		Vnd: 7890 Invoice: 92967	101-000-202.000		34.49
		Expected Check Run: 04/04/2017		<hr/>	<hr/>
				34.49	34.49
04/04/2017	AP	GRAND TRAVERSE COUNTY	Invoice: 93048, 93049 Ref#: 8162(ACME SEWER & WATER)		
AP Trx #: 13824		OPERATING & MAINT EXP	590-550-956.001	910.56	
		OPERATING & MAINT EXP	590-000-956.001	10,648.97	
		Vnd: 7890 Invoice: 93048, 93049	590-000-202.000		11,559.53
		Expected Check Run: 04/04/2017		<hr/>	<hr/>
				11,559.53	11,559.53



Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/04/2017 AP Trx #: 13825	AP	GRAND TRAVERSE COUNTY COMMUNITY POLICING CONTRACT Vnd: 7890 Invoice: 93060  Expected Check Run: 04/04/2017	Invoice: 93060 Ref#: 8167(SHERIFF-COUNTY PATROL JANUARY THRU MARC)  207-000-802.000 207-000-202.000	20,246.00	20,246.00
				20,246.00	20,246.00
04/04/2017 AP Trx #: 13826	AP	GRD TRAV COUNTY ROAD COMM INTEREST on BONDS Vnd: 0000007925 Invoice: 5608  Expected Check Run: 04/04/2017	Invoice: 5608 Ref#: 8166(2015 BOND PAYMENT)  818-000-995.001 818-000-202.000	11,540.00	11,540.00
				11,540.00	11,540.00
04/04/2017 AP Trx #: 13827	AP	INTEGRITY BUSINESS SOLUTIONS SUPPLIES & POSTAGE Vnd: 0000010300 Invoice: 1518603-0  Expected Check Run: 04/04/2017	Invoice: 1518603-0 Ref#: 8158(TAX FORMS)  101-215-726.000 101-000-202.000	6.00	6.00
				6.00	6.00
04/04/2017 AP Trx #: 13828	AP	KWIK PRINT SUPPLIES & POSTAGE Vnd: 0000012500 Invoice: 100994  Expected Check Run: 04/04/2017	Invoice: 100994 Ref#: 8153(ENVELOPES)  101-265-726.000 101-000-202.000	146.70	146.70
				146.70	146.70
04/04/2017 AP Trx #: 13829	AP	MICHIGAN ASSOCIATION OF CLERKS EDUCATION/TRAINING/CONVENTION Vnd: 0000013975 Invoice: MARCH 2017  Expected Check Run: 04/04/2017	Invoice: MARCH 2017 Ref#: 8157(APPLICATION FEE FOR CMMC CERTIFICATION)  101-215-958.000 101-000-202.000	100.00	100.00
				100.00	100.00
04/04/2017 AP Trx #: 13830	AP	NORTHERN MICHIGAN JANITORIAL S SUPPLIES & POSTAGE Vnd: 0000015070 Invoice: 22117  Expected Check Run: 04/04/2017	Invoice: 22117 Ref#: 8156(CAN LINERS)  101-750-726.000 101-000-202.000	117.00	117.00
				117.00	117.00

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
04/04/2017	AP	SONDEE, RACINE & DOREN, P.L.C.	Invoice: FEB 2017 Ref#: 8147(ATTORNEY FEE)		
AP Trx #: 13831		ATTORNEY SERVICES	101-101-802.002	1,260.00	
		ATTORNEY SERVICES	101-410-802.002	240.00	
		ATTORNEY SERVICES	101-410-802.002	30.00	
		ATTORNEY SERVICES LITIGATION	101-410-802.001	30.00	
		Vnd: SONDEE Invoice: FEB 2017	101-000-202.000		1,560.00
		Expected Check Run: 04/04/2017			
				<u>1,560.00</u>	<u>1,560.00</u>
04/04/2017	AP	SONDEE, RACINE & DOREN, P.L.C.	Invoice: FEB 2017 Ref#: 8148(ATTORNEY)		
AP Trx #: 13832		ATTORNEY SERVICES	590-000-802.002	180.00	
		Vnd: SONDEE Invoice: FEB 2017	590-000-202.000		180.00
		Expected Check Run: 04/04/2017			
				<u>180.00</u>	<u>180.00</u>
04/04/2017	AP	TART TRAILS	Invoice: 2016/2017 Ref#: 8149(2016/2017 SNOW REMOVAL ON TART TRAIL BUN)		
AP Trx #: 13833		PARK EQUIP MAINT	101-750-930.001	3,000.00	
		Vnd: TART TRAIL Invoice: 2016/2017	101-000-202.000		3,000.00
		Expected Check Run: 04/04/2017			
				<u>3,000.00</u>	<u>3,000.00</u>
04/04/2017	AP	WYANT COMPUTER SERVICES	Invoice: CW20901 Ref#: 8159(ANNUAL UPDATE TO COMPUTER MAINTENACE AG)		
AP Trx #: 13834		SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,362.10	
		Vnd: WYANT Invoice: CW20901	101-000-202.000		1,362.10
		Expected Check Run: 04/04/2017			
				<u>1,362.10</u>	<u>1,362.10</u>
				<u>72,522.92</u>	<u>72,522.92</u>
Cash/Payable Account Totals:					
		ACCOUNTS PAYABLE	101-000-202.000		16,997.39
		ACCOUNTS PAYABLE	207-000-202.000		20,246.00
		ACCOUNTS PAYABLE	225-000-202.000		7,500.00
		ACCOUNTS PAYABLE	590-000-202.000		16,239.53
		ACCOUNTS PAYABLE	818-000-202.000		11,540.00
		TOTAL INCREASE IN PAYABLE:			72,522.92

## Jay Zollinger

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**From:** Gordie Lapointe <gordie.lapointe@gmail.com>  
**Sent:** Thursday, March 30, 2017 11:16 AM  
**To:** Jay Zollinger  
**Cc:** Amy Jenema; jhefgan@yahoo.com; karly.wentzloff@gmail.com; sticksnstones@gmail.com; steve.feringa@live.com; bgheflin@charter.net  
**Subject:** South Park "boat launch"

Jay

I see where the topic of the South Park "boat ramp" is on the boards April agenda. Please include this email in the packet at the appropriate spot. I hope to attend the meeting.

-gordie

Having left the Acme Board and the Parks and Trails committee it isn't as if I have lost interest as I keep apprised of what is going on by reading the minutes of the meetings. I was disappointed that seemingly little progress had been made on relegating, at least in the short term, South Park to a green area and a view shed and a possible connector trail to the North Park for which it is most suited for.

Last I recall the Parks and Trails committee unanimously made the recommendation that once the Yuba Park launch, 5 miles to the north, was open the South Park "boat launch" and "parking lot" would be closed down and an inexpensive plan would be put in place to aesthetically improve the visuals of the property. When this was proposed to the Acme board back in October a small group of fishermen, that preferred the proximity of the South Park launch site, lobbied the board to keep it open. They expressed concerns that the South Park launch site was more convenient and that if fisherman were on the water, in proximity to South Park, and a storm came up that the run to the launch at Yuba would take too long and be unsafe. The distance from south park to the Yuba launch is about 5 miles which should take less than 15 minutes in most boats suitable for the bay.

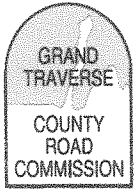
I was vocal in my support of the Yuba launch as a Trustee and with the previous board years before I became a trustee. The placement of the Acme launch site at Yuba was determined years ago and I do not recall in any of the well-publicized Acme board meetings or the Parks and Rec meeting, any member of the public raising an issue that the Yuba location would not be convenient for them.

Of equal importance, I am concerned about the **liability** the Township may incur if the Township goes on record approving the use of the South Park "boat ramp" as a Township launch site open to

the public. Approving the use of the site despite the fact that the Township Board and the Parks and Trails committee have had several open and public discussions voicing their concerns for the many safety issues surrounding the South Park boat launch. Concerns that included the usability and safety of the ramp itself, as evidence by the photo in the boards April 4<sup>th</sup> packet, the inadequate and unsafe parking, the proximity to the sewage lift station and unsafe ingress and egress onto US31. In my mind if the Township board decides to keep the launch site open, in order to mitigate liability, the Township needs to simultaneously develop plans and funding to address and maintain all of the aforementioned safety issues.

That being said I honestly don't know how the township can justify spending taxpayer dollars on a band aid fix to the South Park "boat launch" after spending more than \$500K on a first-class boat launch site 5 miles to the North.

-gordie la pointe



**COUNTY ROAD IMPROVEMENT AGREEMENT BETWEEN  
THE GRAND TRAVERSE COUNTY ROAD COMMISSION AND ACME TOWNSHIP**

Mineral Brine

County Maintained Miles	5.40
Total Estimated Cost	2,119.50
Township 75%	1,589.63
 Grand Total	 \$ 1,589.63

\_\_\_\_\_ Acme Township has chosen \_\_\_\_\_ (number) applications of brine.  
\_\_\_\_\_ Acme Township has chosen not to brine.  
\_\_\_\_\_ The road list has been reviewed and there are no changes. (please initial)

The Board of County Road Commissioners' policy is to provide a 25% match for brine application on county maintained gravel roads with the Township paying 75%. The Township will pay 100% for all seasonal and public access roads requested.

This proposal is for the summer of 2017. Please return by April 14, 2017 to schedule the first application. The second application is scheduled for July, weather permitting.

\*The above amounts are based on 2017 bids and are close approximations of costs to be incurred. Invoices will be based on actual costs billed to GTCRC which may vary from the estimates above.

Enclosed are road listings/approximated distances and maps of the areas to be brined. If any discrepancies are discovered, please contact us at your earliest convenience.

\_\_\_\_\_  
Township Supervisor

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Dated

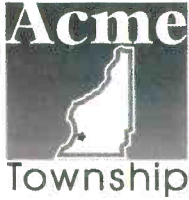
\_\_\_\_\_  
Manager, GTCRC

\_\_\_\_\_  
Dated

## Acme Township Gravel Roads 2017

Road Name	From	To	Section	Length (in miles)
Bennett Road	Brackett	Sayler	25	1.8
Bunker Hill Road	Hampshire	Twp Line	7	1.4
Crisp Road	Arnold	Twp Line	5	0.3
Kesner Road	US-31		26	0.3
Lautner	Brackett	End	25	0.2
Shaw Road	US-31	End	13	0.5
South Bates	end of pavement	Start of seasonal	6	0.5
Yuba Road	Bates		17	0.4

Total Mileage: 5.4



# Memo

To: Acme Township Board

From: Jay B Zollinger,

Date: 3/29/2017

Re: 2017 Mowing/Snow removal-Summer Hire Pay rate Recommendation

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	<b>Bid review</b>			
	<b>Mow Total</b>	<b>Snow Total</b>	<b>Clean up</b>	<b>Annual Cost est</b>
ESCH	\$ 4,185.00	\$ 3,080.00	\$ 2,940.00	\$ 10,205.00
AMO	incomplete bid			
Acme- TC	\$ 11,936.00	\$ 3,960.00	\$ 3,940.44	\$ 19,836.44
TNT	\$ 8,505.00	\$ 2,778.60	\$ 3,090.00	\$ 14,373.60

After opening the bids for the 2017/18 Maintenance season the low bidder is shown above as ESCH Lawn Maintenance. There is some concern about the price bid on the cemetery's by ESCH which will be discussed at the meeting on April 4. I did try to get call bidder to make sure Trimming at the cemetery's is included in bid price but as of the memo no answer has been received.

The Parks and cemetery Committee is also recommended we raise the Summer Maintenance persons hourly rate be increased to \$15.00 from \$12.00 today. We can do this with board approval So he starts the season, April 10th at the new rate or do at budget Time. Its planned to bring Gary LaMott back to work this summer as our maintenance person.

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION #R-2017-

*To support Offering Acme Residents a "No Charge Waste Pass" for Brush recycling  
April,4,2017*

At a meeting of the Acme Township Board of Trustees, held on April 4, 2017 the Acme Township Board of Trustees, on a motion made by \_\_\_ and seconded by \_\_\_\_\_ passed the following:

Whereas, Per the attached discussion and township Board vote at the April 4, 2017 regular board meeting it was approved to offer to our residents a "No Charge Waste Pass" through the Grand Travis County Recycle smart process located at The County Brush -drop Off Site on Keystone Rd. .

Whereas, to offer this service the Township will need to Provide for in the Budget process a fund allocation of \$100.00 annually to cover this program

Whereas, This is an ongoing program, Its desirable to continue this program in succeeding year's or until this resolution is Changed by board action

Now therefore be it resolved that the Acme Township Board on April 4, 2017 on a motion by \_\_\_\_\_ and support from \_\_\_\_\_ approves this resolution by a roll call vote.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining:

---

Jay B. Zollinger  
Acme Township Supervisor

---

Cathy Dye  
Acme Township Clerk

3/29/2017



## Brush Drop-Off Site

### Location

([Map](#)) 2471 N. Keystone Road,  
Traverse City



### Hours

Tuesday Noon to 7 PM (dusk after  
Nov. 6)

Thursday and Saturday 9-3 PM

### Season

April to November

Open until November 19 weather  
permitting

### Accepted Items & Fees

Item	Cost
Brush	\$5 per cubic yard
Grass Clippings and Leaves	\$5 per cubic yard or \$1 per bag
Stumps	\$0.50 per inch (diameter up to 18 inches)
Untreated Construction Wood	\$8 per cubic yard

Please note that concrete, sod, and dirt are not accepted.

### Payments

We cannot accept credit card payments. Only checks made out to Grand  
Traverse County or cash are accepted.

### Speed Limit Entering & Exiting Brush Site

Please adhere to 5 miles per hours entering and exiting brush site.

### Separate Your Yard Waste and Brush

Please separate your grass clippings/leaves from branches/twigs. These  
are to be placed in 2 different piles at the brush drop-off site. The site

**RESOLUTION OF  
THE ACME TOWNSHIP  
BOARD OF TRUSTEES  
RESOLUTION #R-2017-**

**SECRETARY OF STATE GRANT FUNDING  
FOR NEW ELECTION EQUIPMENT**

At a meeting of the Acme Township Board of Trustees, held on April 4, 2017, the Acme Township Board of Trustees, on a motion made by, \_\_\_\_\_ and seconded by \_\_\_\_\_ passed the following resolution:

**WHEREAS**, the Acme Township Board wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators], accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

**WHEREAS**, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached ES & S quote.

**WHEREAS**, the Acme Township plans to begin implementation of the new voting system as early as November 2017 or May 2018.

**NOW, THEREFORE, BE IT RESOLVED** that the Acme Township Clerk is authorized to submit this Grant Application on behalf of Acme Township, Grand Traverse County.

Township Board members present: Absent:

Upon roll call, the following vote was cast:

Aye: Nay: Abstaining:

---

Jay B. Zollinger  
Acme Township Supervisor  
4/4/2017

---

Cathy Dye  
Acme Township Clerk  
4/4/2017



11208 JOHN GALT BLVD  
OMAHA, NE 68137-2364  
(402) 593-0101

**2017 Order Quote for use by the Counties and Local Units of  
Government in the State of Michigan that have elected to  
acquire ES&S equipment under RFP #007116B0007029**

Customer P.O. #: \_\_\_\_\_

1st Election Date: To be Agreed Upon by the Parties

Estimated Delivery Date: To be Agreed Upon by the Parties

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Customer Contact, Title: \_\_\_\_\_

County Name: Grand Traverse County

Bill To: \_\_\_\_\_

Grand Traverse County

Ship To: \_\_\_\_\_

Grand Traverse County

Item	Description	Qty	Unit Price with Discount	Total
1	Precinct Tabulator ES&S DS200 Tabulator Includes: Plastic Ballot Box with Steel Door and e-Bin, Internal Backup Battery, Paper Roll, and 4GB USB Memory Device	46	\$4,193.00	\$192,878.00
2	Precinct Tabulator @ No-Charge ES&S DS200 Tabulator Includes: Plastic Ballot Box with Steel Door and e-Bin, Internal Backup Battery, Paper Roll, and 4GB USB Memory Device	1	No-Charge	No-Charge
2	DS200 Wireless Modem AT&T		\$249.00	
3	DS200 Wireless Modem Sprint		\$249.00	
4	DS200 Wireless Modem Verizon	37	\$249.00	\$9,213.00
5	DS200 Blue Tote Bin/Ballot Storage Box Tote Bin/Ballot Storage Box	23	\$175.00	\$4,025.00
6	DS200 Blue Tote Bin/Ballot Storage Box Tote Bin/Ballot Storage Box (Buy One get One Free Through June 30, 2017)	23	No-Charge	No-Charge
6	Accessible Voting System ES&S ExpressVote Includes: Soft-sided Case, Internal Backup Battery, Detachable ADA Keypad, 4GB USB Memory Device, Headphones, and Privacy Screen which attaches to the AutoMARK table.	31	\$2,697.00	\$83,607.00
2	Accessible Voting System @ No-Charge ES&S ExpressVote Includes: Soft-sided Case, Internal Backup Battery, Detachable ADA Keypad, 4GB USB Memory Device, Headphones, and Privacy Screen which attaches to the AutoMARK table.	1	No-Charge	No-Charge
7	ExpressLink Activation Card Printer Activation Card Printer		\$725.00	
8	Full EMS Includes: ElectionWare PYO, Election Reporting Manager, ElectionWare Results Web-Based Election Night Reporting, Automated Test Deck Creation (Michigan Specific), Text to Speech (English, Spanish, Bengali), and EXP Utility	1	\$91,432.00	\$91,432.00
9	Accumulation Only Software Includes: Election Base Package - Reporting Only (Home, Acquire and Produce Modules), ElectionWare Results Web-Based Election Night Reporting, Automated Test Deck Creation (Michigan Specific), Media Burn, and EXP Utility		\$36,635.00	
10	AVCB Tabulator-DS850 DS850 Scanner Includes: Steel Table/Cart, Dust Cover, Reports Printer, Audit Printer, UPS Battery Backup, Two (2) USB Cables, Start-Up Kit with Three (3) 8GB USB Memory Devices		\$98,487.00	
11	AVCB Tabulator-DS450 DS450 Scanner Includes: Steel Table/Cart, Dust Cover, Reports Printer, Audit Printer, UPS Battery Backup, Two (2) USB Cables, Start-Up Kit with Three (3) 8GB USB Memory Devices	1	\$36,416.00	\$36,416.00
12	3rd Party System EMS System	1	\$15,810.00	\$15,810.00
13	3rd Party System Installation 3rd Party Configuration and Installation - Customer Site (Per Day)	2	\$2,300.00	\$4,600.00
14	Other			
15	Other			
			<b>Order Total</b>	<b>\$437,981.00</b>

Payment Terms: As per Contract RFP Section 8.2: Payment Methods

Warranty Period: As per Contract RFP Section 1.6: Services and Maintenance



11208 JOHN GALT BLVD  
OMAHA, NE 68137-2364  
(402) 593-0101

**2017 Order Quote for use by the Counties and Local Units of  
Government in the State of Michigan that have elected to  
acquire ES&S equipment under RFP #007116B0007029**

Customer Contact, Title: \_\_\_\_\_  
County Name: Grand Traverse County

Customer P.O. #: \_\_\_\_\_

1st Election Date: To be Agreed Upon by the Parties

Estimated Delivery Date: To be Agreed Upon by the Parties

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Bill To: \_\_\_\_\_  
Grand Traverse County  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ship To: \_\_\_\_\_  
Grand Traverse County  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Years Six (6) through (10) Annual Hardware and Software Maintenance and Support Fees:**

1	Precinct Tabulator	DS200 Tabulator (Silver Plan)	47	\$220.00	\$10,340.00
2	Accessible Voting System	ExpressVote BMD (Silver Plan)	32	\$175.00	\$5,600.00
3	AVCB Tabulator-DS850	DS850 High Speed Tabulator (Silver Plan)		\$4,941.00	
4	AVCB Tabulator-DS450	DS450 High Speed Tabulator (Silver Plan)	1	\$3,173.00	\$3,173.00
5	Full EMS	Includes: ElectionWare PYO, Election Reporting Manager, Automated Test Deck Creation (Michigan Specific), Text to Speech (English, Spanish, Bengali), and EXP Utility	1	\$20,130.00	\$20,130.00
6	Accumulation Only Software	Includes: Election Base Package - Reporting Only (Home, Acquire and Produce Modules), Automated Test Deck Creation (Michigan Specific), Media Burn, and EXP Utility		\$5,400.00	
Total Annual Hardware Maintenance & Software License Fees					<b>\$39,243.00</b>

**ELECTION SYSTEMS AND SOFTWARE, LLC**

**COUNTY OR LOCAL UNIT OF GOVERNMENT**

Authorized Signature

Richard J. Jablonski

Printed Name

Vice President - Finance

Title

March 28, 2017

Date

Authorized Signature

Printed Name

Title

Date

**Trade-In Equipment:**

ES&S will coordinate and pay for the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties. Customer is responsible for preparing, packaging and palletizing the trade-in equipment for shipment. If Customer is unable or unwilling to prepare, package and palletize the trade-in equipment for shipment, ES&S will assume these responsibilities and Customer shall reimburse ES&S for all costs incurred.

**Special Notes:**

Counties may distribute additional copies of the Accumulation Only Software Modules, as needed, to the Local Jurisdictions at No-Charge.

This Quote is submitted by the County or Local Unit of Government pursuant to that certain Contract No. \_\_\_\_\_. The Deliverables ordered under this Quote and all rights and obligations of ES&S and the Local Unit of Government shall be governed by the terms and conditions of this Contract.

Price for Spare Tabulator and Estimated Extra cost for Acme Township - No State Funds							
	Precinct Tabulator	ES&S DS200 Tabulator Includes: Plastic Ballot Box with Steel Door and e-Bin, Internal Backup Battery, Paper Roll, and 4GB USB Memory Device		1		\$4,193.00	\$4,193.00
	DS200 Wireless Modem	Verizon / AT&T / Sprint		1		\$249.00	\$249.00
	DS200 Blue Tote Bin/Ballot Storage Box	Tote Bin/Ballot Storage Box		1		\$175.00	\$175.00
	DS200 Blue Tote Bin/Ballot Storage Box	Tote Bin/Ballot Storage Box (Buy One get One Free Through June 30, 2017)		1		No-Charge	No-Charge
	Accessible Voting System	ES&S ExpressVote Includes: Soft-sided Case, Internal Backup Battery, Detachable ADA Keypad, 4GB USB Memory Device, Headphones, and Privacy Screen which attaches to the AutoMARK table.		1			\$0.00
	4GB USB Memory Device	Extra USB Memory Device		6		\$105.00	\$630.00
	Other						\$0.00
Estimated Cost for Acme Township							\$5,247.00

The State Grant will provide: 3- Tabulators for Precincts 1, 2 & AV and 2- Accessible Voting Systems for Precinct 1 & 2

### Expanded Responsibilities for Deputy Treasurer - Annual Estimates by Project

Acme Client	Project Description or Action	Est Annual Hours	Compensation at \$19.35/hour
Supervisor	<b>Major Meeting Planning and Coordination: 1 hour/quarter = 4 hours annually</b>  - Manages and leads all event's details. - Executes correspondence; reports; file maintenance.  <b>Total:</b>	4.0	\$ 77.40
Supervisor	<b>Budget Tracking and Analysis for Major Projects: 6 hrs/month x 5 (mainly May - Sept)</b>  - Develops user-friendly reporting tools, by Project. - Owns grant reimbursement process, tracking, finalization, and financial communications with granting agency. - Prepares, monitors, analyzes departmental budgets. - Approves invoices for services performed per contract. - Ensures amounts are in agreement with contract. - Promptly alerts Supervisor and Board to issues. - Develops Resolution for related update to Budget.  <b>Total:</b>	30.0	580.50
Supervisor	<b>Oversight for Township's Communication Outreach:</b>  - Researches/writes, proposes policy on social media, web presence for Board approval. 6.0 - Monitors and updates web site to ensure currency. 12.0 - Monitors on-line presence for Facebook 1 hour/quarter = 4 hours annually 4.0 - Writes, formats, finalizes "Acme Newswire" 3X/year: Feb 15, July 1, December 1. 54.0 3 issues/year; 18 hrs/issue = 54 hours annually  <b>Total:</b>	76.0	1,470.60
Grand Total		110.0 hours	\$ 2,128.50 (~\$81.87 + soc sec per pay period)



# MEMORANDUM

## Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

To: Acme Township Board of Trustees  
From: Shawn Winter, Planning & Zoning Administrator  
CC:  
Date: March 29, 2017  
Re: Mobile Food Vending Ordinance (2016-02) Amendment

---

The Board adopted the Mobile Food Vending Ordinance at their regular meeting on August 9, 2016. An individual has approached the Township to apply for a permit so they may operate their mobile food vending unit at Shoreline Fruit, located at 10106 US-31 North. This location is zoned Agricultural (A-1).

The adopted ordinance listed the zoning districts and development types where mobile food vending units can operate under Section 7, Item 1. The Agricultural District (A-1) was not included in this list. However, the Material Processing & Warehousing District (B-4) was included with the intent to allow mobile food vending units to operate at locations where the concentration of employees may be beneficial to the mobile food vending operators, employees, and employers. Although located in the Agricultural District (A-1), Shoreline Fruit is clearly a manufacturing operation that aligns with the intent of this ordinance, not to mention the largest manufacturing operation in the Township. Not including this location as an eligible site for the operation of mobile food vending units is more of an oversight, rather than an intentional decision.

As such, attached to this memo is an amended draft version of the original ordinance that now lists the Agricultural District (A-1) as an eligible zoning district under Section 7, Item 1. This would open up the entire district to mobile food vending, however, many of the more attractive locations are already allowed by the ordinance's language. For example, Flintfields would be eligible to allow permitted mobile food vending due to their Special Open Space Use approval which is currently listed in ordinance.

A police power ordinance can be amended without a public hearing with a simple majority of affirming votes. The changes included in the amended ordinance would be adopted at the time of the vote, if affirmed, and effective 30 days after publication.

Suggested motion for consideration:

*Motion to amend Acme Township police power ordinance 2016-02, Mobile Food Vending, to include the Agricultural District (A-1) as an allowable zoning district for the operation of permitted mobile food vending units under Section 7, Item 1.*

**ACME TOWNSHIP  
MOBILE FOOD VENDING ORDINANCE  
ORDINANCE NO. 2016-02  
(AMENDED APRIL 4, 2017)**

**Section 1        INTENT**

In the interest of encouraging mobile food vendors who add to the vibrancy and desirability of Acme Township, while providing a framework under which such businesses operate, this ordinance is established.

**Section 2        DEFINITIONS**

- a. *Mobile Food Vending* shall mean vending, serving, or offering for sale food and/or beverages from a mobile food vending unit which meets the definition of a Food Service Establishment under Public Act 92 of 2000, which may include the ancillary sales of branded items consistent with the food, such as a tee shirt that bears the name of the organization engaged in Mobile Food Vending.
- b. *Mobile Food Vending Unit* shall mean any motorized or non-motorized vehicle, trailer, or other device designed to be portable and not permanently attached to the ground from which food is vended, served, or offered for sale.
- c. *Vendor* shall mean any individual engaged in the business of Mobile Food Vending; if more than one individual is operating a single stand, cart or other means of conveyance, then Vendor shall mean all individuals operating such single stand, cart or other means of conveyance.
- d. *Operate* shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the mobile food vending unit is open for business

**Section 3        PERMIT REQUIRED**

No vendor shall engage in Mobile Food Vending without a permit from the Township Zoning Administrator authorizing such vending. The Township Zoning Administrator shall prescribe the form of such permits and application for such permit. All permits shall be prominently displayed on the Mobile Food Vending Unit. No vending through a Mobile Food Vending Unit of food and/or other human consumables shall be permitted unless it meets the definition of Mobile Food Vending as defined by this ordinance.

**Section 4        DURATION; NON-TRANSFERABILITY**

Permits may be issued by the Township Zoning Administrator for a calendar year from the date of issuance. Any permit issued under this Ordinance is non-transferable from Vendor to Vendor, or from Mobile Food Vending Unit to Mobile Food Vending Unit.

**Section 5        APPLICATION**

Every vendor desiring to engage in Mobile Food Vending shall make a written application to the Township Zoning Administrator for a permit under this Ordinance. The applicant shall truthfully state, in full, all information requested by the Township Zoning Administrator and be accompanied by a fee established by



resolution of the Acme Township Board. Additionally, the applicant shall provide all documentation, such as insurance, as required by the Township.

## **Section 6        FEES**

An application for a permit under this Ordinance shall be accompanied by a fee in the amount established by resolution of the Acme Township Board. There shall be no proration of fees. Fees are non-refundable once a permit has been issued by the Township Zoning Administrator. A Mobile Food Vending Unit owned by a business on the Township's tax rolls whose normal business operations include the sale of food and/or beverages will be exempt from this fee. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this Ordinance.

## **Section 7        REQUIREMENTS**

Any vendor engaging in Mobile Food Vending shall comply with the following requirements:

1. Mobile Food Vending Units shall only operate in districts zoned Corridor Commercial (C), Corridor Flexible (CF), Material Processing and Warehousing (B-4), Planned Shopping Center (B-3), and Agricultural (A-1) where not prohibited through condition of a special use permit; or on properties approved through a Special Open Space Use, Mixed Used Planned Development, Planned Development, or Institutional Uses.
2. Vendors shall not operate on Township-owned property or on public streets. If operating on a private street the customer service area for Mobile Food Vending Units shall be on the curb lawn or sidewalk when parked. No food service shall be allowed on the driving lane side of the Mobile Food Vending Unit.
3. No food shall be sold, prepared or displayed outside of the Mobile Food Vending Unit.
4. Not operate within 150 feet of a township-authorized street fair, public festival, farmers market or event being conducted without authorization from the event sponsor. For the purpose of this provision the measurement shall be taken from the nearest property boundary of the township-authorized event and the location of the Mobile Food Vending Unit.
5. Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor on a daily basis.
6. Not use any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
7. Not use loud music, amplification devices or "crying out" or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the Township.
8. May have only one portable sign that is six square feet, with no dimension greater than 3 feet and no height (with legs) greater than 4 feet, located within five feet of the unit; and under no circumstances shall such sign be placed upon the sidewalk or impede pedestrian and/or vehicle safety.
9. Mobile Food Vending Units shall not be parked within 150 feet of an existing brick and mortar restaurant during the hours when such restaurant is open to the public for business. For the purpose of this provision the measurement shall be taken from the nearest point on the existing restaurant building and the location of the Mobile Food Vending Unit.
10. No Vendor shall provide or allow any dining area within ten (10) feet of the Mobile Food Vending Unit, including but not limited to tables and chairs, booths, stools, benches or stand up counters.
11. Shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended at or across any street or sidewalk except in a safe manner.
12. Comply with all applicable federal, state and county regulations.
13. Not represent the granting of a permit under this Ordinance as an endorsement by the Township.

## **Section 8      OTHER PERMITS**

A permit obtained under this Ordinance shall not relieve any vendor of the responsibility for obtaining any other permit, or authorization required by any other ordinance, statute or administrative rule.

## **Section 9      REVOCATION**

The Township Zoning Administrator shall revoke the permit of any vendor engaged in Mobile Food Vending who ceases to meet any requirement of this Ordinance or violates any other federal, state or local regulation, makes a false statement on their application, or conducts activity in a manner that is adverse to the protection of the public health, safety and welfare. Immediately upon such revocation, the Township Zoning Administrator shall provide written notice to the permit holder by certified mail to their place of business or residence as indicated on the application. Immediately upon such revocation, the permit shall become null and void.

## **Section 10     COMPLAINTS; APPEALS**

If a written complaint is filed with the Township Zoning Administrator alleging a Food Vendor has violated the provisions of this Ordinance, the Township Zoning Administrator shall promptly send a copy of the written complaint to the vendor together with a notice that an investigation will be made as to the truth of the complaint. The vendor shall be invited to respond to the complaint and present evidence and respond to evidence produced by the investigation. If the Township Zoning Administrator, after reviewing all relevant material, finds the complaint to be supported by a preponderance of the evidence, the complaint shall be certified. If a permit is denied or revoked by the Township Zoning Administrator, or if a written complaint is certified pursuant to this Ordinance, the applicant or holder of a permit may appeal to and have a hearing before the Township Supervisor. The Township Supervisor shall make a written determination, after presentation by the applicant and investigation by the Township Zoning Administrator, as to whether or not the grounds for denial, revocation or complaint are true. If the Township Supervisor determines that such grounds are supported by a preponderance of the evidence, the action of Township Zoning Administrator or filing of the complaint shall be sustained and the applicant may appeal the Township Supervisor's decision to a court of competent jurisdiction.

## **Section 11     VIOLATIONS**

The County Sheriff and sworn officers of the Grand Traverse County Sheriff Department, or such other officials as designated by the Township Supervisor, are authorized to issue and serve a municipal civil infraction ticket subject to a \$500.00 fine per day to any vendor who violates this Ordinance.

This Ordinance was originally adopted August 9, 2016, and effective September 19, 2016. This amended Ordinance, allowing for the operation of mobile food vending in the Agricultural District (A-1) was adopted April 4, 2017 and will be effective thirty (30) days following publication.

**Ayes:**

**Nayes:**

**Absent:**

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Jay Zollinger, Supervisor

---

Cathy Dye, Clerk

## **Bayside Park South**

**Communicate Intent of closing down Site Once Tart Trail  
Constructed Bunker Hill across US31 and north through  
Bayside park south.**

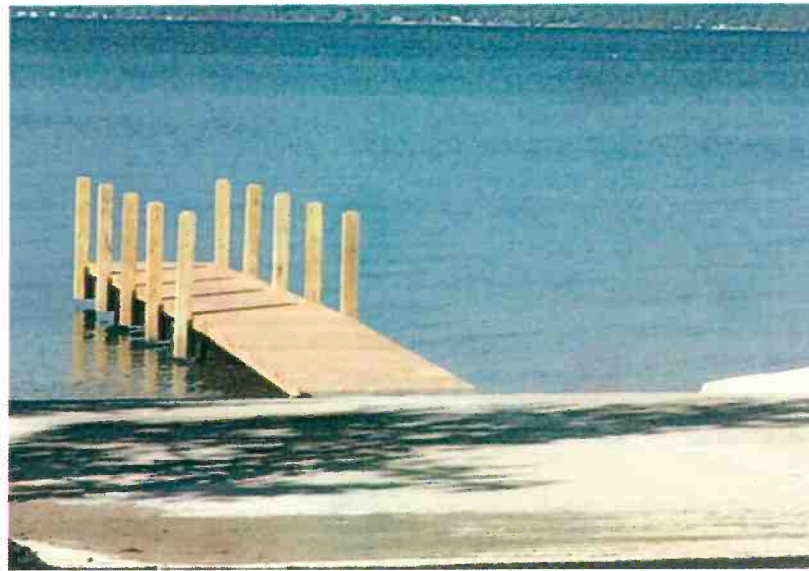
**Get sign at Bayside Park about Sayler park being opened  
May 15<sup>th</sup>-See sample attached**

**Fix Concrete launch pavement- Safety item**

**Update Drawing for South park area with Tart Trail, Include  
water run off storage and area for DPW needs.**

**Letter to MDOT about Gilroy Rest Area possible becoming  
Acme Park**

**Acme Township's New Boat launch and vehicle/trailer lot is now open at Sayler Park. Follow US31 north 5.1 miles; turn left on to Yuba Park Rd.**



This launch is able to handle Boats up to about 26 feet long  
We encourage all Boaters to use this new facility which has tie up facilities.





Pot Hole 3/21/17 Bayside South Launch



# Acme Township

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: [www.acmetownship.org](http://www.acmetownship.org)

Rick Liptak  
Michigan Department of Transportation (MDOT)  
Traverse City Transportation Service Center  
2084 US-31 S, Suite B  
Traverse City, MI 49685

03/21/2017

Mr. Liptak,

In 2011 MDOT personnel approached Acme Township about potentially taking over the Gilroy Roadside Park along East Bay located on US-31 N near the intersection of Five Mile Rd. It was the township's understanding at the time that the move was an opportunity to reduce the agency's cost associated with managing and maintaining the property.

At the time Acme Township was not in a position to take on additional parkland due to acquisition of the parcels along East Bay through the MDNR Trust Fund Grant and the Grant Traverse Regional Land Conservancy. Since that point the township has created a management plan for our park properties, as well as a development plan that will improve the properties for people of all ages and abilities. As such, the township feels it is in a better position to acquire Gilroy and inquire what, if any, opportunities may exist.

The Acme Township Parks and Trails Committee has made the recommendation to the Board to pursue these opportunities for they see it as a value-added asset to our park system. Gilroy would provide us with facilities at the southern terminus of our bay front park properties, providing parking, picnic areas, potable water, restroom facilities and safe access to the East Bay for kayaking, swimming, kite boarding and wind surfing. It is also adjacent to a parcel owned by the Grand Traverse Regional Land Conservancy that the township may also have the opportunity to acquire in the future, further adding to our waterfront park inventory. If the opportunity does exist, the township would adhere to provision in the original offer that the property remain a park open to the public.

Furthermore, the park property located at the end of Bunker Hill Rd has been recommended to be developed into a less intensive use due to its narrow width and proximity to a main sewer lift station. This would result in closing the boat launch, removing the parking, implementing storm water improvements, and creating a linear park with a non-motorized trail through our park properties. Moving forward with this plan will require the township to replace those parking and access opportunities, and Gilroy appears to be the most appropriate action. The intent would be to connect Gilroy to the rest of the park with a sidewalk. The amenities at the south end of the park system would compliment the improvements scheduled to occur on the north end at Bayside Park.

I would be happy to meet with you to discuss this proposal and any options moving forward.

  
Jay Zollinger  
Acme Township Supervisor





ALBION • BENNETT • GRAND TRAVERSE • KALKREUTH • LEELANAU

Date: May 25, 2016

Designated Agency Endowment: Acme Shoreline Park Endowment

Main Fund Contact Name:  
*designated grantee representative*

Jean K. Auferman

Main Fund Contact Signature:  
*on behalf of designated grantee*

Jean K. Auferman  
Acme Township Trustee

As the designated grantee for the Community Foundation Designated Agency Endowment named  
above, Acme Township (name of grantee organization)

does not wish to accept the planned grant award for the Amount Available for Grants in 2016  
and recommends the following:

- ☒ Amount Available for Grants in 2016 remains available for grant distribution at a later date
- ☐ Amount Available for Grants in 2016 be permanently restricted to the endowment, in which case the Amount Available for Grants will no longer be available for a grant award.